Rancho Santiago Adult Education Consortium

RSAEC

Building Skills, Advancing Careers

RSAEC Executive Board Meeting –California Adult Education Program (CAEP)
DATE: October 20, 2026 TIME: 9:00am – 10:00am
ZOOM: 849 6314 4409
College and Workforce Preparation Center
1572 N. Main Street, Orange, CA 92867
(714) 628-5999

AGENDA

Item	Discussion	Action
Introductions		
Public Comments		
Approval of Agenda		
Approval of consent agenda • Minutes: Approval of Minutes (09/29/26)		
Discussion Items: • Budgets: Overview of all funded members budgets. Please bring in current budgets to share how they correlate with approved projects. • Member Program Year Budget and Workplan – certification on Oct 30 • Upcoming Report Due: July 1, 2025 to June 30, 2026 Instructional Hours and Expenses by Program Area (actuals)		
Vote to Approve: •		
Board Approvals for 2026-2027 • RSCCD – Approved on 6/22/26 • GGAE – Approved on 6/2/26 • OUSD – Approved on 3/12/26		

• SAUSD – Approved on 7/1/26 • OCDE –		
Announcements: • **Upcoming Events:** •		
Upcoming 2026 Due Dates and important Information: ## October 2026 • **Oct 30:** 26/27 Member Program Year Budget and Workplan certified by Consortia in NOVA * • **Oct 31:** Student data due in TOPSPro (Q1) • **Oct 31:** Employment and Earnings Follow-up Survey ## November 2026 • **Nov 14:** Written Expenditure Plan (WEP)* Only for consortia who have exceeded 20% carryover. ## December 2026 • **Dec 1:** 26/27 Member Expense Report Due in NOVA (Q1) • **Dec 1:** July 1, 2025 to June 30, 2026 Instructional Hours and Expenses by Program Area due (actuals) in NOVA and certified by Consortium * • **Dec 31:** 26/27 Member Expense Report certified by Consortia in NOVA (Q1) • **Dec 31:** End of Q2 ## January 2027 • **Jan 31:** Student Data due in TOPSPro (Q2) • **Jan 31:** Employment and Earnings Follow-up Survey **Items with an asterisk are consortium deliverables*		

Other: •		
Future Meetings: 4th Tuesday of the month, unless otherwise noted. Location: CWPC Conference Room Time: 9:00am – 10:00am • **2026:** November: No meeting, Tuesday, December 8, 2026 * Moved due to holidays • **2027:** Tuesday, January 26, 2027, Tuesday, February 23, 2027, Tuesday, March 23, 2027, Tuesday, April 27, 2027, Tuesday, May 25, 2027, Tuesday, June 22, 2027		