



RSAEC Executive Board Meeting –California Adult Education Program (CAEP)

DATE: August 25, 2026

TIME: 9:00am – 10:00am

ZOOM: 849 6314 4409

IN PERSON AT: College and Workforce Preparation Center

1572 N. Main Street, Orange, CA 92867

(714) 628-5999

AGENDA

Item	Discussion	Action
Introductions		
Public Comments		
Approval of Agenda		
Approval of consent agenda Minutes: Approval of Minutes (07/28/26)		
Discussion Items: - Annual Plan – approve - CFAD – discussion of allocations - Guidelines and Bylaws – discussion of RSAEC specific bylaws to be created by the voting members - Upcoming 26/27 Member Program Year Budget and Workplan		
Vote to Approve: Vote to approve the allocation amendment for the CFAD per CCCCCO guidelines as follows: - RSCCD: \$18,033 - GGAE: \$8,987 - OUSD: \$42 Vote to approve one designated person per voting member to attend and participate in RSAEC Executive meetings. This person will be able to participate in all conversations and activities and will not need to abide by the 3-minute		

guest limitation. The designated members will exclude voting, but this will remain open for discussion. To distinguish between members present, the minutes will reflect Voting Members and Non-Voting Members in the Attendance.		
Board Approvals for 2026-2027 • RSCCD – Approved on 6/22/26 • GGAE – Approved on 6/2/26 • OUSD – Approved on 7/16/26 • SAUSD – • OCDE –		
Announcements: •		
Upcoming Events: • ELL Healthcare Pathways Convening: September 17 in Irvine *Free Conference registration • CAEP Summit: October 28-30 in Santa Clara, CA		
Upcoming 2026 Due Dates and important Information:		
September 2026 • Sep 1: 25/26 Member Expense Report due in NOVA (Q4) • Sep 30: 25/26 Member Expense Report certified by Consortia in NOVA (Q4) * • Sep 30: 26/27 Member Program Year Budget and Workplan due in NOVA • Sep 30: End of Q1; NOVA carryover compliance snapshot taken at 11:59 pm		
<i>*Items with an asterisk are consortium deliverables</i>		
Other: •		
Future Meetings: 4th Tuesday of the month, unless otherwise noted. Location: CWPC Conference Room Time: 9:00am – 10:00am		

- **2026: Tuesday, September 29, 2026** *5th Tuesday, Tuesday, October 20, 2026 * *Moved due to CAEP Summit/Director's Event, November: No meeting, Tuesday, December 1, 2026 * Moved due to holidays
- **2027:** Tuesday, January 26, 2027, Tuesday, February 23, 2027, Tuesday, March 23, 2027, Tuesday, April 27, 2027, Tuesday, May 25, 2027, Tuesday, June 22, 2027