



Building Skills, Advancing Careers

RSAEC Executive Board Meeting –California Adult Education Program (CAEP)

DATE: March 24, 2026

TIME: 9:00am – 10:00am

ZOOM: 891 3643 5380

College and Workforce Preparation Center

1572 N. Main Street, Orange, CA 92867

(714) 628-5999

Members Present: Chrissy Gascon, Leticia Alvarado, Amy Avina, Lorena Chavez, Wendy Rhinehart

Members Absent: Lisa Green, Fatinah Judah,

Guests:

MINUTES

Item	Discussion	Action
Introductions	The RSAEC Executive Board meeting started at 9:00AM.	
Approval of agenda	A motion to approve the agenda was made by Leticia Alvarado and seconded by Amy Avina . All members voted in favor.	
Approval of consent agenda Minutes: Approval of Minutes (02/24/26)	A motion to approve the minutes was made by Amy Avina and seconded by Lorena Chavez . All members voted in favor.	
Discussion Items: - ELL Healthcare Pathways Grant - CFAD Discussion	ELL Healthcare Pathways Grant: - Target Populations - What are the visions, and goals of the target populations? - Barriers and working toward living wages. - Immigrants. - Viable pathway for English Language Learner (ELL) students who stepped out. - Low-Income. - Annually there are 900 English Learners at SAUSD/OUSD and 1% move on.	

	- AI - Throughout the consortium AI is becoming more prevalent. - SAUSD-Parallel Pathways - OUSD-Pipeline - AI for ELLs - WKPR-508:AI for Daily Life & Work - WKPR-501:AI for Workplace Success - AI for Medical Billing	
Vote to Approve: ELL Healthcare Pathways Draft with Amendments.	A motion to approve the ELL Healthcare Draft with Amendments was made by Amy Avina and seconded by Lorena Chavez . All members voted in favor.	
Board Approvals for 2026-2027 - RSCCD – - GGAE – - OUSD – - SAUSD – - OCDE –		
Announcements:		
Upcoming Events:		
Upcoming 2026 Due Dates and important Information:		
March 2026 Mar 1: 25/26 Member expense report is due in NOVA. (Q2) Mar 31: End of Q3 Mar 31: 25/26 Member Expense Report certified by Consortia in NOVA (Q2)*		

April 2026 • Apr 30: Student Data due in TOPSPro (Q3) • Apr 30: Employment and Earnings Follow-up Survey May 2026 • May 2: CFAD for 2026-27 due in NOVA * June 2026 • Jun 1: 25/26 Member Expense Report due in NOVA (Q3) • Jun 30: 25/26 Member Expense Report certified by Consortia in NOVA (Q3) * • Jun 30: End of Q4 <i>*Items with an asterisk are consortium deliverables</i>		
Other: • CFAD Vote Date: April 21, 2026 Time: 9:00am – 10:00am Location: Centennial Education Center 2900 West Edinger Avenue Santa Ana, CA 92704 Room: D-104 (map is included) Parking: Free		
Future Meetings: 4th Tuesday of the month, unless otherwise noted. Location: CWPC Conference Room Time: 9:00am – 10:00am • 2026: April 21, May 26, June 23		