

RSAEC Executive Board Meeting –California Adult Education Program (CAEP)

DATE: March 25, 2025

TIME: 9:00am – 10:00am

ZOOM: 860 0467 5436

College and Workforce Preparation Center

1572 N. Main Street, Orange, CA 92867

(714) 628-5999

AGENDA

Item	Discussion	Action
Introductions		
Approval of agenda		
Approval of consent agenda <ul style="list-style-type: none">Minutes: Approval of Minutes (01/28/25)		
Discussion Items: <ul style="list-style-type: none">CFAD: Due May 2 Voting Date: April 22 [all members must be present]ELL Healthcare Pathways: Due March 31		
Vote to Approve:		
Board Approvals for 2025-2026 <ul style="list-style-type: none">RSCCD – ApprovedGGAE –OUSD –SAUSD –OCDE – Approved		
Announcements: <ul style="list-style-type: none">Chrissy will be on vacation from April 5 - 21		
Upcoming Events: <ul style="list-style-type: none">		

Upcoming 2025 Due Dates and important Information:		
March 2025 <ul style="list-style-type: none">• Mar 1: 22/23 and 23/24 and 24/25 Member expense report is due in NOVA. (Q2)*• Mar 31: End of Q3• Mar 31: 22/23 and 23/24 and 24/25 Member Expense Report certified by Consortia in NOVA (Q2) * April 2025 <ul style="list-style-type: none">• Apr 30: Student Data due in TOPSPro (Q3)• Apr 30: Employment and Earnings Follow-up Survey May 2025 <ul style="list-style-type: none">• May 2: CFAD for 2025-26 due in NOVA * June 2025 <ul style="list-style-type: none">• Jun 1: 24/25 Member Expense Report due in NOVA (Q3)• Jun 20: CAEP Three-Year Plan Due• Jun 30: 24/25 Member Expense Report certified by Consortia in NOVA (Q3) *• Jun 30: End of Q4 <p>* Items with an asterisk are consortium deliverables</p>		
Other: <ul style="list-style-type: none">•		
Future Meetings: 4th Tuesday of the month, unless otherwise noted. Location: CWPC Conference Room Time: 9:00am – 10:00am <ul style="list-style-type: none">• 2025: April 22, May 27, June 24		