



Building Skills, Advancing Careers

RSAEC Executive Board Meeting –California Adult Education Program (CAEP)

DATE: March 26, 2024

TIME: 9:00am – 10:00am

College and Workforce Preparation Center

1572 N. Main Street, Orange, CA 92867

(714) 628-5999

AGENDA

| Item | Discussion | Action |
|---|------------|--------|
| | | |
| <p>Introductions</p> | | |
| | | |
| <p>Approval of agenda</p> | | |
| | | |
| <p>Approval of consent agenda</p> <ul style="list-style-type: none"> Minutes: 02/27/24 | | |
| | | |
| <p>Discussion:</p> <p>ELL Pathways Grant</p> <ul style="list-style-type: none"> SCC Update SAC Update GGAE Update <p>Deliverables for ELL Pathways – NOVA reporting Q2 and Q4 fiscal reports listed in Portal.</p> <p>Q2 DUE: March 31</p> | | |
| | | |
| <p>CFAD Approvals needed at the April meeting</p> <ul style="list-style-type: none"> Certification to NOVA due date is 05.02.24 Proposed allocated COLA calculated by determined consortium percentages: <p>GGAE: Calculated by: .332094842921003</p> <p>OUSD:</p> | | |

Calculated by: .001537218235963

RSCCD:

Calculated by .666367938843034

Please Note: There was a memo that was released by the DOL that stated that COLA might be taken away from the 24/25 budgets due to deficits. I have highlighted the column that represents what members will receive if COLA is not received.

| Member | FY 24/25 Preliminary | +COLA | FY 24/25 TOTAL |
|---------------|-----------------------------|-----------------|-----------------------|
| GGUSD | \$1,889,885 | \$14,362 | \$1,904,247 |
| OUSD | \$8,748 | \$67 | \$8,815 |
| RSCCD | \$3,792,166 | \$28,819 | \$8,820,985 |
| TOTAL | \$5,690,799 | \$43,248 | \$5,734,047 |

Discussion:

AB1491 Legislation and its impacts on RSAEC

- AB1491 Consortium-Level Carryover limited to 20% overall

Vote to Approve:

- No items

Board Approvals for 2023-2024

- RSCCD – received August 23
- GGAE – received May 23
- OUSD – received May 23
- SAUSD – received July 23
- OCDE – received June 23

***Please prepare and send your board approvals for the 2024-2025 academic year. Should be approved and sent to **Chrissy** prior to July 1

Announcements:

| | | |
|---|--|--|
| | | |
| <p>Upcoming 2024 Due Dates and important Information:</p> <p>March 2024</p> <ul style="list-style-type: none"> • Mar 31: 21/22 and 22/23- and 23/24-Member Expense Report certified by Consortia in NOVA (Q2) * • Mar 31: End of Q3 • Mar 31: ELL Healthcare Pathways (Q2) <p>April 2024</p> <ul style="list-style-type: none"> • Apr 30: Student Data due in TOPSPro (Q3) • Apr 30: Employment and Earnings Follow-up Survey <p>May 2024</p> <ul style="list-style-type: none"> • May 2: CFAD for 2024-25 due in NOVA * <p>June 2024</p> <ul style="list-style-type: none"> • Jun 1: 21/23- and 23/24-Member Expense Report due in NOVA (Q3) • Jun 30: 22/23- and 23/24-Member Expense Report certified by Consortia in NOVA (Q3) * • Jun 30: End of Q4 | | |
| | | |
| <p>Other:</p> <ul style="list-style-type: none"> • Calendar updates | | |
| | | |
| <p>Future Meetings: 4th Tuesday of the month, unless otherwise noted. Location: CWPC Conference Room Time: 9:00am – 10:00am</p> <ul style="list-style-type: none"> • 2024: April 23, May 28, June 25 | | |
| | | |

NOVA
 PLAN. INVEST. TRACK.

- Dashboard
- All Programs
- ELL Healthcare Pathways
 - Plans
 - Fiscal Reporting**
 - Analytics
- Institutions
- Help

Rancho Santiago Adult Education Consortium - Round 1 - ELL Healthcare Pathways Plan (2023-24) Printable View

Santiago Canyon College
 2023-24

Q2 **Incomplete** Q4 **Incomplete**

Encumbered Funds Off
 Encumbered Funds are funds which have been obligated for use by contract or invoice.

| Object Code | Project to Date (PTD) Expenditure | PTD Forecast | % Expended of PTD Forecast | Project Budget | % Expended of Project Budget | Budget Remaining |
|--|-----------------------------------|------------------|----------------------------|------------------|------------------------------|------------------|
| 1000 - Instructional Salaries | \$0 | \$235,387 | 0% | \$235,387 | 0% | \$235,387 |
| 2000 - Non-Instructional Salaries | \$0 | \$0 | 100% | \$0 | 100% | \$0 |
| 3000 - Employee Benefits | \$0 | \$94,654 | 0% | \$94,654 | 0% | \$94,654 |
| 4000 - Supplies and Materials | \$0 | \$0 | 100% | \$0 | 100% | \$0 |
| 5000 - Other Operating Expenses and Services | \$0 | \$0 | 100% | \$0 | 100% | \$0 |
| 6000 - Capital Outlay | \$0 | \$0 | 100% | \$0 | 100% | \$0 |
| 7000 - Other Outgo | \$0 | \$0 | 100% | \$0 | 100% | \$0 |
| Indirect Costs | \$0 | \$13,202 | 0% | \$13,202 | 0% | \$13,202 |
| Totals | \$0 | \$343,243 | 0% | \$343,243 | 0% | \$343,243 |



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Rancho Santiago Adult Education Consortium - Round 1 - ELL Healthcare Pathways Plan (2023-24) Printable View

Santa Ana College
2023-24

Q2 Incomplete Q4 Incomplete

Encumbered Funds Off
Encumbered Funds are funds which have been obligated for use by contract or invoice.

| Object Code | Project to Date (PTD) Expenditure | PTD Forecast | % Expended of PTD Forecast | Project Budget | % Expended of Project Budget | Budget Remaining |
|--|-----------------------------------|------------------|----------------------------|------------------|------------------------------|------------------|
| 1000 - Instructional Salaries | \$0 | \$143,343 | 0% | \$143,343 | 0% | \$143,343 |
| 2000 - Non-Instructional Salaries | \$0 | \$133,411 | 0% | \$133,411 | 0% | \$133,411 |
| 3000 - Employee Benefits | \$0 | \$109,377 | 0% | \$109,377 | 0% | \$109,377 |
| 4000 - Supplies and Materials | \$0 | \$36,000 | 0% | \$36,000 | 0% | \$36,000 |
| 5000 - Other Operating Expenses and Services | \$0 | \$53,307 | 0% | \$53,307 | 0% | \$53,307 |
| 6000 - Capital Outlay | \$0 | \$5,000 | 0% | \$5,000 | 0% | \$5,000 |
| 7000 - Other Outgo | \$0 | \$3,600 | 0% | \$3,600 | 0% | \$3,600 |
| Indirect Costs | \$0 | \$19,361 | 0% | \$19,361 | 0% | \$19,361 |
| Totals | \$0 | \$503,399 | 0% | \$503,399 | 0% | \$503,399 |

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Garden Grove Unified School District
 2023-24

Q2 **Incomplete** | Q4 **Incomplete**

Encumbered Funds Off
 Encumbered Funds are funds which have been obligated for use by contract or invoice.

| Object Code | Project to Date (PTD) Expenditure | PTD Forecast | % Expended of PTD Forecast | Project Budget | % Expended of Project Budget | Budget Remaining |
|--|-----------------------------------|------------------|----------------------------|------------------|------------------------------|------------------|
| 1000 - Instructional Salaries | \$0 | \$157,881 | 0% | \$157,881 | 0% | \$157,881 |
| 2000 - Non-Instructional Salaries | \$0 | \$0 | 100% | \$0 | 100% | \$0 |
| 3000 - Employee Benefits | \$0 | \$60,924 | 0% | \$60,924 | 0% | \$60,924 |
| 4000 - Supplies and Materials | \$0 | \$49,649 | 0% | \$49,649 | 0% | \$49,649 |
| 5000 - Other Operating Expenses and Services | \$0 | \$20,000 | 0% | \$20,000 | 0% | \$20,000 |
| 6000 - Capital Outlay | \$0 | \$0 | 100% | \$0 | 100% | \$0 |
| 7000 - Other Outgo | \$0 | \$0 | 100% | \$0 | 100% | \$0 |
| Indirect Costs | \$0 | \$11,538 | 0% | \$11,538 | 0% | \$11,538 |
| Totals | \$0 | \$299,992 | 0% | \$299,992 | 0% | \$299,992 |