



Building Skills, Advancing Careers

RSAEC Executive Board Meeting –California Adult Education Program (CAEP)

DATE: January 24, 2023

TIME: 9:00am – 10:00am

~~College and Workforce Preparation Center~~

~~1572 N. Main Street, Orange, CA 92867~~

~~(714) 628-5999~~

Due to COVID-19, meetings for the 22-23 academic year have been moved to ZOOM per CAEP approval.

AGENDA

Item	Discussion	Action
Introductions		
Approval of agenda		
Approval of consent agenda <ul style="list-style-type: none"> • Minutes: 11/29/22 		
Vote to Approve: <ul style="list-style-type: none"> • No requests at this time 		
Discussion: <ul style="list-style-type: none"> • PPT of 3-Year Plan • Date for 3-Year Plan overview presentation • Strategy Workgroup meeting dates for spring 2023 • LAO Report 		
Upcoming 2023 Due Dates and important Information: <p>January 2023</p> <ul style="list-style-type: none"> • Jan 31: Student Data due in TOPSPro (Q2) 		

- **Jan 31:** Employment and Earnings Follow-up Survey

February 2023

- **Feb 28:** Preliminary allocations for 2022-23 and 2023-24 released by this date.

March 2023

- **Mar 1:** 20/21 and 21/22 and 22/23 Member expense report is due in NOVA. (Q2)*
- **Mar 31:** 20/21 and 21/22 and 22/23 Member Expense Report certified by Consortia in NOVA (Q2) *
- **Mar 31:** End of Q3

April 2023

- **Apr 30:** Student Data due in TOPSPro (Q3)
- **Apr 30:** Employment and Earnings Follow-up Survey

May 2023

- **May 2:** CFAD for 2023-24 due in NOVA *

Other:

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Future Meetings: 4th Tuesday of the month, unless otherwise noted.

- **2023:** February 28, March 28, April 25, May 23, June 27

Location: ZOOM

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