



Building Skills, Advancing Careers

**RSAEC Executive Board Meeting –California Adult Education Program (CAEP)**

**DATE: February 22 2022**

**TIME: 9:00am – 10:00am**

~~College and Workforce Preparation Center~~

~~1572 N. Main Street, Orange, CA 92867~~

~~(714) 628-5999~~

Due to COVID-19, meetings for the 21-22 academic year have been moved to ZOOM through October 1, 2021.

**AGENDA**

Item	Discussion	Action
<p><b>Introductions</b></p>		
<p><b>Approval of agenda</b></p>		
<p><b>Approval of consent agenda:</b>  <ul style="list-style-type: none"> <li>• Minutes: 11/30/21</li> </ul> </p>		
<p><b>Board Approvals for 21-22</b>  <ul style="list-style-type: none"> <li>• RSCCD – received</li> <li>• GGAE – NEED</li> <li>• OUSD – received</li> <li>• SAUSD – received</li> <li>• OCDE – NEED</li> </ul> </p>		
<p><b>Upcoming 2022 Due Dates and important Information:</b></p> <p><b>February 2022</b></p> <ul style="list-style-type: none"> <li>• <b>Feb 28:</b> Preliminary allocations for 2022-23 and 2023-24 released by this date.</li> </ul>		

## March 2022

- **Mar 1:** 19/20 and 20/21 and 21/22 Member expense report is due in NOVA. (Q2)\*
- **Mar 31:** 19/20 and 20/21 and 21/22 Member Expense Report certified by Consortia in NOVA (Q2) \*
- **Mar 31:** End of Q3

## April 2022

- **Apr 30:** Student Data due in TOPSPro (Q3)
- **Apr 30:** Employment and Earnings Follow-up Survey

## May 2022

- **May 2:** CFAD for 2022-23 due in NOVA \*

## June 2022

- **Jun 1:** 20/21 and 21/22 Member Expense Report due in NOVA (Q3)
- **Jun 30:** 20/21 and 21/22 Member Expense Report certified by Consortia in NOVA (Q3) \*
- **Jun 20:** Three-Year (2022-2025) Plan DUE
- **Jun 30:** End of Q4

### Discussion: Three-Year Plan

#### Consortium Governance:

- Question over membership (Orange County Sheriff's Department)
- Update Governance

**Future Meetings: 4<sup>th</sup> Tuesday of the month, unless otherwise noted.**

- **2022:** March 22, April 28, May 24, June 28

**Location: ZOOM**

**Time: 9:00am – 10:00am**