



Building Skills, Advancing Careers

**RSAEC Executive Board Meeting –California Adult Education Program (CAEP)**  
**DATE: February 23, 2021**                      **TIME: 9:00am – 10:00am**

~~College and Workforce Preparation Center~~  
~~1572 N. Main Street, Orange, CA 92867~~  
~~(714) 628-5999~~

**Due to COVID-19, meetings for the 20-21 academic year have been moved to ZOOM.**

**Members Present:** Chrissy Gascon (Executive Director), Lisa Green, Geoff Henderson, Ryan Murray, M'Liss Patterson, and Eden Quimzon

**Members Absent:** Fatimah Judeh

**Guests:** Cristina Gheorghe and Liliana Vasquez

**MINUTES**

Item	Discussion	Action
<b>Introductions</b>	The RSAEC Executive Board meeting <b>started at 9:08AM</b>	
<b>Approval of agenda</b>	<ul style="list-style-type: none"> <li>• A motion to approve 2/23/21 agenda was made by <b>M'Liss Patterson</b> and seconded by <b>Lisa Green</b></li> <li>• Passed by a unanimous vote</li> </ul>	
<b>Approval of consent agenda</b> <ul style="list-style-type: none"> <li>• Minutes: 1/26/2021</li> </ul>	<ul style="list-style-type: none"> <li>• Approval of minutes for 1/26/21 moved for next meeting on 3/23/21</li> </ul>	
<b>Voting Item:</b> <b>Presented by M'Liss Patterson, GGAE</b> <ul style="list-style-type: none"> <li>• Vote to approve GGAE CAEP funding to purchase an electronic sign.</li> <li>• Cost: \$64,836.35</li> <li>• GGAE is working on increasing their presence in the community and looking for more effective ways to advertise their free classes to their district. To assist with this,</li> </ul>	<ul style="list-style-type: none"> <li>• <b>M'Liss Patterson</b> asked for approval for GGAE to purchase an electronic marquee that would go in front of school.</li> <li>• Estimate will run close to \$80,000 since original estimate was obtained incorrectly.</li> <li>• New Marquee would replace an outdated flat screen marquee that sits in front of the building on the corner of Garden</li> </ul>	

<p>GGAE is proposing to purchase an electronic sign, which will allow them to market their programs and provide better communication with the community.</p> <p><b>Cost Detail:</b></p> <table border="1" data-bbox="163 264 716 456"> <tr> <td>Sign/w tax</td> <td>48,636.35</td> </tr> <tr> <td>Installation</td> <td>11,200.00</td> </tr> <tr> <td>DSA Architectural Inspection</td> <td>5,000.00</td> </tr> <tr> <td>Total</td> <td>64, 836.35</td> </tr> </table>	Sign/w tax	48,636.35	Installation	11,200.00	DSA Architectural Inspection	5,000.00	Total	64, 836.35	<p>Grove Blvd. and Euclid Blvd. GGAE will be able to put own logo on both sides of marquee so drivers will be able to see it when driving east and west.</p> <ul style="list-style-type: none"> <li>• It comes with case to protected from vandalism.</li> <li>• Mailers cost \$9,000 to print twice a year. An average cost of \$12,000 twice a year.</li> <li>• Instead GGAE mailed a post card in the Spring to any past students (3 yrs. back).</li> <li>• GGAE has new partnerships with the city of Garden Grove, libraries and churches.</li> <li>• As Spring semester started, GGAE got 500 new students</li> <li>• A motion to approve GGAE funding for an electronic marquee with an adjustable quote that might range from \$75,000-\$95,00 was made by <b>Eden Quimzon</b> and seconded by <b>Ryan Murray</b>.</li> <li>• Passed by a unanimous vote.</li> </ul>	
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<p><b>Discussion Item:</b> <b>Presented by M'Liss Patterson, GGAE</b></p> <ul style="list-style-type: none"> <li>• GGAE and M'Liss experience with the DLAC3 Program</li> </ul>	<ul style="list-style-type: none"> <li>• Digital Learning Academy Courses – 2 yr. commitment</li> <li>• 12 teams, some teams are composed of just teachers and other are composed of administrators.</li> <li>• In two years, they will be accepting new teams.</li> </ul>									
<p><b>Recurring Discussion Item #1:</b></p> <ul style="list-style-type: none"> <li>• Voting Members: Must be board approved for the new fiscal year starting July 1, 2021</li> <li>• Always good to get a fresh start! Please prepare board items to go to board in the spring.</li> <li>• Please let me know if there will be any changes in the board members. Please forward board approvals via email</li> </ul>	<p>Copy of Board approvals needed for 2021:</p> <ul style="list-style-type: none"> <li>• OUSD</li> <li>• RSCCD</li> <li>• GGUSD</li> <li>• SAUSD</li> <li>• OCDE</li> </ul>									

<p><b>Recurring Discussion Item #2:</b></p> <ul style="list-style-type: none"> <li>• Governor Newsom's proposed budget for 2021-22 was released on January 8<sup>th</sup>.</li> <li>• In the proposed budget is an \$8.1M increase to the CAEP consortia allocation.</li> <li>• Additionally, there is \$1 million in ongoing Prop 98 General Fund to provide Adult Education Program technical assistance.</li> <li>• CAEP will release the 2021-22 Preliminary CAEP Allocation Schedule by the end of February as part of the CFAD certification process due May 2, 2021</li> </ul>	<ul style="list-style-type: none"> <li>• It is possible we might have an increase in RSCCD, OUSD and GGUSD.</li> <li>• CFAD due May 2, 2021</li> </ul>	
<p><b>Combined Strategy Workgroup:</b></p> <p><b>1. Distance Education Committee</b>  <b>Co-Chairs:</b> Angela Guevara and Jose Lopez-Mercedes  <b>Members:</b> Donna Khalid, John Tashima, Merari Weber, Elaine Pham, Jorge Saucedo-Daniel, Osiel Madrigal  <i>Group will meet monthly via zoom. Contact Angela Guevara for Zoom Link.</i>  Dec 8, 2020 09:00 AM  Jan 12, 2021 09:00 AM  Feb 9, 2021 09:00 AM  Mar 9, 2021 09:00 AM  Apr 13, 2021 09:00 AM</p> <p><b>2. Integrated Education</b>  <b>Co-Chairs:</b> Ray Hernandez and Rita Van Dyke-Kao  <b>Members:</b> Cathleen Peterson, Daniel Oase, Sandra Watts, Jorge Saucedo-Daniel, Jacqueline Strobel, Veronica</p>	<ul style="list-style-type: none"> <li>• Distance Education Committee has been meeting monthly. <b>Angela Guevara</b> has Zoom Link if you would like to attend. They had cancelled their April meeting but will be asked to reinstate the meeting.</li> <li>• Integrated Education- coincide with this meeting. <b>Sandra Watts</b> made a great presentation. <b>Lorena Chavez</b> has been attending.</li> <li>• GGAE/CTE Pathways – Culinary Arts project will not be using funds to update the kitchen at Lincoln Education Center. However, Garden Grove HS has a newly remodeled culinary kitchen. GGHS will be a satellite campus for the culinary program. GGAE will have dual enrollment also adult education classes in GGHS' kitchen.</li> <li>• Welding program to have dual enrollment and adult education for underserved populations and providing competitive</li> </ul>	

<p>Castaneda, Araceli Trujillo and Yuri Betancourt  <i>Group will meet monthly via zoom. Contact Rita Van Dyke-Kao for meeting schedule and Zoom Link.</i></p> <p><b>3. GGAE/CTE Pathways</b>  <b>Chair:</b> Osiel Madrigal  <b>Members:</b> Chrissy Gascon, Jim Kennedy, M'Liss Patterson, Myra Clarke, Scott MacCarthy, Laura Mahfoodm, Gregory Gonzalez, Zachary Diamond, Tiffany Heremans, Steve Gostin, Sarah Mathot, David Roper, Lorena Chavez, Susana Cardenas, Larisa Sergeyeva. <i>Group will meet monthly via zoom. Contact Ozzie Madrigal for meeting schedule.</i></p>	<p>career options with credit and noncredit choice.</p>	
<p><b>Upcoming 2021 Due Dates:</b></p> <ul style="list-style-type: none"> <li>• <b>Feb 28:</b> Preliminary allocations for 2021-22 and 2022-23 released by this date.</li> <li>• <b>Mar 1:</b> 18/19 and 19/20 and 20/21 Member Expense Report due in NOVA (Q2)</li> <li>• <b>Mar 1:</b> Close out of 18/19 Member Funds due in NOVA</li> <li>• <b>Mar 31:</b> 18/19 and 19/20 and 20/21 Member Expense Report certified by Consortia in NOVA (Q2)</li> <li>• <b>Mar 31:</b> Close out of 18/19 funds in NOVA certified by Consortia in NOVA</li> <li><b>Mar 31:</b> End of Q3</li> </ul>	<ul style="list-style-type: none"> <li>• RSAEC Executive Board meeting was <b>adjourned at 9:40AM</b></li> </ul>	
<p><b>Future Meetings: 4<sup>th</sup> Tuesday of the month, unless otherwise noted.</b></p>		
<ul style="list-style-type: none"> <li>• <b>2021:</b> Tuesday, March 23; Tuesday, April 27; Tuesday, May 25; Tuesday, June 22</li> </ul>	<p><b>Location: ZOOM</b></p>	<p><b>Time: 9:00am – 10:00am</b></p>