



Building Skills, Advancing Careers

RSAEC Executive Board Meeting –California Adult Education Program (CAEP)

DATE: December 17, 2019

TIME: 9:00am – 11:00am

College and Workforce Preparation Center

1572 N. Main Street, Orange, CA 92867

(714) 628-5999

AGENDA

Item	Discussion	Action
Introductions		
Approval of agenda		
Approval of consent agenda <ul style="list-style-type: none"> • Minutes: November 19, 2019 		
Interact Marketing Update <ul style="list-style-type: none"> • Interact Update • Radio and Bus Ads • Facebook, Instagram, YouTube • PeachJar 		
Discussion Items: OCTA Ride the Bus for Free with Your Student ID. <ul style="list-style-type: none"> • Discuss the ongoing bus pass program for RSCCD noncredit students taking 12+ hours in CAEP program areas. • Changes being made starting January 2020. 		
Discussion and Review: <ul style="list-style-type: none"> • Governance Documents • Organizational Chart 		
Upcoming Deliverables: <ul style="list-style-type: none"> • Dec 1: 17/18 and 18/19 and 19/20 Member Expense Report due in Nova (Q1) 		

<ul style="list-style-type: none"> • Dec 31: 17/18 and 18/19 and 19/20 Member Expense Report certified by Consortia in NOVA (Q1) • Dec 31: End of Q2 		
<p>Discussion Items:</p> <ul style="list-style-type: none"> • Voting Members: Must be board approved for the new fiscal year starting July 1, 2019 • Please forward board approvals via email 	<p>Copy of Board approvals needed for 2019:</p> <ul style="list-style-type: none"> • OUSD - received • RSCCD - received • GGUSD - received • SAUSD - received • OCDE - received 	<ul style="list-style-type: none"> • It is time to start thinking about the board approvals for 2020-2021. • Please have them ready to go to board by March 2020.
<p>Combined Strategy Workgroup (CSW)</p> <ul style="list-style-type: none"> • Next meeting is January 14th • Meetings will be 2nd Tuesday of the month unless there is a holiday conflict 		
<p>Upcoming Events: [Please note: All events require pre-registration.]</p> <ul style="list-style-type: none"> • December 11, 2019 <u>NEW! OTAN Website Live Demonstration and Resources</u> 12:00 PM - 01:00 PM • ACCE Conference January 29-31 Sacramento, California 		
<p>Future Meetings: 4th Tuesday of the month, unless otherwise noted. Location: CWPC Conference Room Time: 9:00am – 11:00am</p> <ul style="list-style-type: none"> • 2020: Tuesday, January 28; Tuesday, February 25; Tuesday, March 24; Tuesday, April 28; Tuesday, May 26; Tuesday, June 23 		