



Combined Strategy Workgroup – California Adult Education Program (CAEP)

February 12, 2019 9:00am – 11:00am

**Location: College and Workforce Preparation Center
1572 N. Main Street, Orange, CA 92867**

AGENDA

Item	Discussion	Action
Introductions: <ul style="list-style-type: none"> New members/guests 		
Approval of Minutes <ul style="list-style-type: none"> January 8, 2019 		
ACCE Update: <ul style="list-style-type: none"> EFL's and CB21 coding Special Admit Privelege Pilot of noncredit CCCApply 		
Marketing Plan <ul style="list-style-type: none"> NEW - RSAEC will be working on a new marketing plan for 2019 \$200,000 in approved funds Update: <ul style="list-style-type: none"> Currently working with Purchasing to submit a Professional Service Agreement for Board approval 		
Self-Assessment on Survey Monkey: <ul style="list-style-type: none"> Please complete by Friday, Feb 22 Please encourage your department members to complete This will guide our 3-year plan 		

Adult Education Pipeline: <ul style="list-style-type: none"> • Launchboard • Lack of ASE/ABE data • Data discrepancies 		
Logic Model Process: <ul style="list-style-type: none"> • PowerPoint Discussion led by Cristina Gheorghe, CAEP Researcher 		
Small Groups: <ul style="list-style-type: none"> • Getting started • Create initial drafts of Logic Model for the 3-year Plan 		
Upcoming RSAEC Executive Meetings: <ul style="list-style-type: none"> • Next meeting: Tuesday, February 26 • Meeting Location: CWPC • Please submit agenda or proposal items by Friday, March 8 		
Upcoming CAEP 2019 Releases & Deliverables <ul style="list-style-type: none"> • NEW - Program Area Reporting (by Hours of Instruction and Fund Source) <ul style="list-style-type: none"> • Due: Feb 15, 2019 • 19-20 Preliminary Allocations <ul style="list-style-type: none"> • Released: Feb 28, 2019 • Three-Year Plan <ul style="list-style-type: none"> • Due: June 7, 2019 		
Upcoming Webinars: Friday, Feb 15, 12:00-1:00 PM <ul style="list-style-type: none"> • Closing Out 16-17 Adult Education Funds in NOVA Tuesday Feb. 19, 12:00-1:30 PM <ul style="list-style-type: none"> • Using Assessment Results to Inform Instruction Wednesday, Feb. 20, 12:00-1:30 PM <ul style="list-style-type: none"> • Low-Hanging Fruit: How to Improve Student Performance of Those Already in the System 		

Possible Professional Development Activity: <ul style="list-style-type: none"> • Curriculum Workshop <ul style="list-style-type: none"> • Coding • Shared Courses • Articulation Agreements • Mirrored Classes 		
Next Meeting(s): <ul style="list-style-type: none"> • Tuesday, March 12: 3-year planning • Plan Due: June 7, 2019 		
Other:		
Future Meetings: All meetings will be held at CWPC from 9:00am – 11:00am, unless otherwise noted. SPRING 2019: Tuesday, March 12, Tuesday, April 9, Tuesday, May 14 SUMMER 2019: (June & July: No meetings due to faculty being off-contract)		