



RSAEC Executive Board Meeting – California Adult Education Program (CAEP)

May 21, 2019 9:00am – 11:00am

College and Workforce Preparation Center

1572 N. Main Street, Orange, CA 92867

(714) 628-5999

Members Present: Cathleen Corella, Marci Dallazen, Lori Fasbinder, Chrissy Gascon (Executive Director), and Robin Patterson

Members Absent: Geoff Henderson and Katy Ramezani

Guests: Alicia Ayers, Cristina Gheorghe

MINUTES

Item	Discussion	Action
Introductions	<ul style="list-style-type: none"> The RSAEC Executive Board meeting started at 9:10AM 	
Approval of agenda	<ul style="list-style-type: none"> A motion to approve the agenda was made by Lori Fasbinder and seconded by Robin Patterson Passed by a unanimous vote 	
Approval of consent agenda <ul style="list-style-type: none"> Minutes: April 23, 2019 	<ul style="list-style-type: none"> A motion to approve the minutes with minor corrections was made by Robin Patterson and seconded by Cathleen Corella Passed by a unanimous vote 	
Interact Marketing Photo Week <ul style="list-style-type: none"> Scheduled for Monday June 3 – June 6 8:00AM-8:00PM M = GGAE T = CEC & SAC W = SCC & REM & OUSD (if possible) Th = CWPC & CHAP 	<ul style="list-style-type: none"> Interact Marketing Photo Week is scheduled for Monday June 3 – June 6 from 8:00AM-8:00PM <ul style="list-style-type: none"> M = GGAE T = CEC & SAC W = SCC & REM Th = CWPC, CHAP, & OUSD 	

<ul style="list-style-type: none"> Point person has been appointed 	<ul style="list-style-type: none"> A point person has been appointed Will need a schedule of teacher name, classroom, etc. Need photo waivers – no minors unless parent/guardian signature Will have scheduled breaks May want to stage the classroom Have photos taken of Yorba and Richland Facility We will choose 50 photos 	
<p>Upcoming Deliverables:</p> <ul style="list-style-type: none"> May 2: CFAD for 2019-2020 due June 1: Q3 member expenses due in NOVA June 7: 3-year plan due in NOVA 	<ul style="list-style-type: none"> CFAD for 2019-2020 is due soon Q3 member expenses due in NOVA on June 1st 3-year plan due in NOVA on June 7th 	
<p>3-Year Plan</p> <ul style="list-style-type: none"> Finalize and approve 	<ul style="list-style-type: none"> A motion to approve the 3-Year Plan with edits was made by Robin Patterson and seconded by Cathleen Corella Passed by a unanimous vote 	
<p>Discussion Items:</p> <ul style="list-style-type: none"> Voting Members: Must be board approved for the new fiscal year starting July 1, 2019 <ul style="list-style-type: none"> Please forward board approvals via email 	<p>Copy of Board approvals needed for 2019:</p> <ul style="list-style-type: none"> OUSD – New Member RSCCD – New Member GGUSD – Received SAUSD OCDE – New Member 	<p>Action Item:</p> <p>All board members – please submit 2019-2020 board approvals and email to Chrissy Gascon when completed</p>
<p>Combined Strategy Workgroup (CSW)</p> <ul style="list-style-type: none"> Will resume in September when the coordinators return from the summer break Meetings will be 2nd Tuesday of the month unless there is a holiday conflict 	<ul style="list-style-type: none"> Meetings will resume in September when the coordinators return from summer break 2019/2020 meetings will be held on the 2nd Tuesday of the month unless there is a holiday conflict 	
<p>Upcoming Events:</p> <ul style="list-style-type: none"> CASAS Summer Institute: June 11-13 Anaheim, CA AEBGTAP Webinars – please check the website for more details 	<ul style="list-style-type: none"> RSCCD is sending Pat Alvano, Araceli Trujillo, Yuri Betancourt, and Chrissy Gascon to CASAS GGUSD is sending Ray, Kathleen and data personnel to CASA 	

	<ul style="list-style-type: none"> Please check the website for details on the AEBGTAP Webinars 	
Other: <ul style="list-style-type: none"> New calendar dates for 2019-2020 needed 	<ul style="list-style-type: none"> The RSCAEC Executive Board meeting dates for 2019-2020 will remain on the 4th Tuesday of the month The RSAEC Executive Board meeting was adjourned at 11:15AM 	
Tentative Future Meetings: 4th Tuesday of the month, unless otherwise noted. Location: CWPC Conference Room Time: 9:00am – 11:00am 2019: Tuesday, June 18		