



RSAEC Executive Board Meeting – California Adult Education Program (CAEP)

August 27, 2019 9:00am – 11:00am

College and Workforce Preparation Center

1572 N. Main Street, Orange, CA 92867

(714) 628-5999

AGENDA

Item	Discussion	Action
Introductions		
Approval of agenda		
Approval of consent agenda <ul style="list-style-type: none"> • Minutes: July 23, 2019 		
Interact Marketing Update <ul style="list-style-type: none"> • Overview of the RSAEC landing page • Update on the social media campaign launch • New RSAEC logo and tagline 		
Upcoming Deliverables: <ul style="list-style-type: none"> • August 26: Data and Accountability close out and Practice with Promise due • August 30: 2019-2020 Annual Plan due in NOVA (must be approved by RSAEC by quorum) • September 1: 17/18 and 18/19 Member Expense Report due in NOVA (Q4) • September 1: July 1, 2018 to June 30, 2019 expenses by program area due (estimates only) in NOVA • September 30: End of (Q1) • September 30: 17/18 and 18/19 Member 		

<p>Expense Report certified by consortia in NOVA (Q4)</p> <ul style="list-style-type: none"> • September 30: Member Program Year Budget and Work Plan due in NOVA 		
<p>Discussion Items:</p> <ul style="list-style-type: none"> • Annual Plan • Expenses by Program Area • Budget and Work Plan • Voting Members: Must be board approved for the new fiscal year starting July 1, 2019 <ul style="list-style-type: none"> • Please forward board approvals via email 	<p>Copy of Board approvals needed for 2019:</p> <ul style="list-style-type: none"> • OUSD • RSCCD - received • GGUSD - received • SAUSD • OCDE 	
<p>Voting Items:</p> <p>Vote to approve: The 2019-2020 RSAEC Annual Plan</p> <ul style="list-style-type: none"> • See attachment <p>Vote to approve: The re-disbursement of funds from the 2019-2020 salaries of Alicia Ayers and Daniel Oase who will be working on the Online Grant. CAEP allocated funds will be used to support curriculum development, support services and support staff during the 2019-2020 fiscal year only.</p> <ul style="list-style-type: none"> • See attachment 		
<p>Combined Strategy Workgroup (CSW)</p> <ul style="list-style-type: none"> • Will resume on September 10 • Meetings will be 2nd Tuesday of the month unless there is a holiday conflict 		

<p>Upcoming Events: CAEP Director's Meeting in Sacramento</p> <ul style="list-style-type: none"> • Chrissy will attend (mandatory) • Friday, September 27, 2019 <p>CAEP Summit at the Hyatt Regency Orange County</p> <ul style="list-style-type: none"> • New fee: \$295 per person • Must have pin to register: RSAEC was given 10 pins • Date: October 29-30, 2019 <p>AEBGTAP Webinars – please check the website for more details</p>	<p>Members attending: Chrissy Gascon Joanne Armstrong Marci Deloi-Dallazen Robin Patterson Ray Hernandez Merari Weber Rita Van Dyke-Kao</p> <p>3 open spots</p>	
<p>Future Meetings: 4th Tuesday of the month, unless otherwise noted. Location: CWPC Conference Room Time: 9:00am – 11:00am</p> <ul style="list-style-type: none"> • 2019: Tuesday, September 24; Tuesday, October 22; Tuesday, November 19*; • Tuesday, December 17* (* 3rd Tuesday due to holiday schedule) • 2020: Tuesday, January 28; Tuesday, February 25; Tuesday, March 24; Tuesday, April 28; Tuesday, May 26; Tuesday, June 23 		