



**RSAEC Executive Board Meeting – California Adult Education Program (CAEP)**

**April 23, 2019 9:00am – 11:00am**

**College and Workforce Preparation Center**

**1572 N. Main Street, Orange, CA 92867**

**(714) 628-5999**

**AGENDA**

Item	Discussion	Action
<b>Introductions</b>		
<b>Approval of agenda</b>		
<b>Approval of consent agenda</b> <ul style="list-style-type: none"> <li>• Minutes: March 26, 2019</li> </ul>		
<b>Interact Marketing Retreat</b> <ul style="list-style-type: none"> <li>• Scheduled for Thursday, April 25</li> <li>• 8:00AM-1:30PM</li> <li>• CWPC</li> <li>• Continental Breakfast and Lunch will be served</li> </ul>		
<b>Upcoming Deliverables:</b> <ul style="list-style-type: none"> <li>• May 2: CFAD for 2019-2020 due</li> <li>• June 1: Q3 member expenses due in NOVA</li> <li>• June 7: 3-year plan due in NOVA</li> </ul>		
<b>Voting Items: CFAD Consortium Fund Administration Declaration</b> <ul style="list-style-type: none"> <li>• Executive Board members (only) will vote to approve the 2019-2020 CFAD</li> </ul>		

<ul style="list-style-type: none"> <li>Approval must be unanimous for changes to occur <ul style="list-style-type: none"> <li>CHANGE: Additional \$6,013 to GGAE from RSCCD</li> </ul> </li> <li>New COLA split= <ul style="list-style-type: none"> <li>RSCCD: \$100,000</li> <li>GGAE: \$58,675</li> <li>OUSD: \$243</li> </ul> </li> <li>See attached NOVA document for full details</li> </ul>		
<p><b>May 28 Executive Board Meeting</b></p> <ul style="list-style-type: none"> <li>Rescheduled to May 21</li> </ul>		
<p><b>3-Year Plan Update</b></p> <ul style="list-style-type: none"> <li>Executive Board members met on Monday, April 8 and worked on the executive summary</li> <li>CAEP coordinators are working on the Logic Model</li> <li>Cristina Gheorghe is researching and contributing data</li> </ul>		<p><b>Action Item:</b></p> <ul style="list-style-type: none"> <li>All board members who have time to participate in the 3-Year Plan are invited to help in the planning.</li> </ul>
<p><b>Discussion Items:</b></p> <ul style="list-style-type: none"> <li>Voting Members: Must be board approved for the new fiscal year starting July 1, 2019 <ul style="list-style-type: none"> <li>Please forward board approvals via email</li> </ul> </li> </ul>	<p>Copy of Board approvals needed for 2019:</p> <ul style="list-style-type: none"> <li>OUSD</li> <li>RSCCD</li> <li>GGUSD</li> <li>SAUSD</li> <li>OCDE</li> </ul>	<p><b>Action Item:</b></p> <ul style="list-style-type: none"> <li>All board members – please submit 2019-2020 board approvals and email to <b>Chrissy</b> when completed</li> </ul>
<p><b>Combined Strategy Workgroup (CSW)</b>  Location: CWPC  Time: 9:00am – 11:00am  Day: Second Tuesday of the month except where noted</p>		
<p><b>Upcoming Events:</b></p> <ul style="list-style-type: none"> <li>WORKCON: May 15-17 Garden Grove, CA</li> <li>CASAS Summer Institute: June 11-13 Anaheim, CA</li> </ul>		

<ul style="list-style-type: none"> <li>AEBGTAP Webinars – please check the website for more details</li> </ul>		
<b>Other:</b> <ul style="list-style-type: none"> <li>New calendar dates for 2019-2020 needed</li> </ul>		
<b>Tentative Future Meetings: 4<sup>th</sup> Tuesday of the month, unless otherwise noted. Location: CWPC Conference Room Time: 9:00am – 11:00am</b>		
<b>2019: Tuesday, May 21, Tuesday, June 18</b>		