



**RSAEC Executive Board Meeting – California Adult Education Program (CAEP)**

**January 22, 2019 9:00am – 11:00am**

**College and Workforce Preparation Center**

**1572 N. Main Street, Orange, CA 92867**

**(714) 628-5999**

**AGENDA**

Item	Discussion	Action
<b>Introductions</b>		
<b>Approval of agenda</b>		
<b>Approval of consent agenda</b> <ul style="list-style-type: none"> <li>• Minutes: November 27, 2018</li> </ul>		
<b>Upcoming Deliverables:</b> <ul style="list-style-type: none"> <li>• January 31: Student Data in TOPSPro</li> <li>• Feb. 15: NOVA 17-18 Attendance and Funds by Program Area</li> <li>• June 7: 3-year plan</li> </ul>		
<b>Discussion Items:</b> <ul style="list-style-type: none"> <li>• Voting Members: Must be board approved for the new fiscal year starting July 1, 2018</li> <li>• Please forward board approvals via email</li> </ul>	Copy of Board approvals needed for 2018: <ul style="list-style-type: none"> <li>• OUSD – received</li> <li>• RSCCD – received</li> <li>• GGUSD – received</li> <li>• SAUSD – goes to board on 12/11/18</li> <li>• OCDE – received</li> </ul>	
<b>Marketing:</b> <ul style="list-style-type: none"> <li>• Marketing Plan has been received from Interact</li> <li>• Please refer to packets</li> </ul>		

<b>Combined Strategy Workgroup (CSW)</b> Location: CWPC Time: 9:00am – 11:00am Day: Second Tuesday of the month except where noted		
<b>Voting &amp; Informational Items:</b>  Informational Item: <ul style="list-style-type: none"> <li>• CEC Evening Childcare Program will be closing at the end of the spring 2019 semester. Funding for the spring semester will be allocated from CEC's strategy for student services.</li> </ul>		
<b>Upcoming Events:</b>		
<b>Other:</b>		
<b>Tentative Future Meetings: 4<sup>th</sup> Tuesday of the month, unless otherwise noted. Location: CWPC Conference Room Time: 9:00am – 11:00am 2019: Tuesday, February 26, Tuesday, March 26, Tuesday, April 23, Tuesday, May 28, Tuesday, June 25</b>		