



**RSAEC Executive Board Meeting - Adult Education Block Grant (AEBG)**

**March 27, 2018 9:00am - 11:00am**

**College and Workforce Preparation Center**

**1572 N. Main Street, Orange, CA 92867**

**(714) 628-5999**

**AGENDA**

| Item  | Discussion | Action |
|---|------------|--------|
|   |            |        |
| <b>Introduction of new attendees</b>  |            |        |
|   |            |        |
| <b>Approval of agenda</b>   |            |        |
|   |            |        |
| <b>Approval of consent agenda</b> <ul style="list-style-type: none"> <li>• Minutes: January 30, 2018</li> <li>• Minutes: February 27, 2018</li> </ul>   |            |        |
|   |            |        |
| <b>Submitted Voting Items:</b> <ul style="list-style-type: none"> <li>• <b>ESL:</b> Fund OEC PT teachers to be involved with phase two of the textbook evaluation through committee participation               <ul style="list-style-type: none"> <li>• Lead: Eden Quimzon</li> <li>• Budget: \$1,000</li> </ul> </li> </ul>   |            |        |
|   |            |        |
| <b>Informational Item:</b> <ul style="list-style-type: none"> <li>• <b>Professional Development:</b> Fund the Keynote Speaker on Growth Mindset for Fall Faculty Development Week and provide light refreshments. Keynote will take place in the morning and evening to accommodate work schedules.               <ul style="list-style-type: none"> <li>• Lead: Elaine Pham</li> </ul> </li> </ul> |            |        |

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| <ul style="list-style-type: none"> <li>• Budget: \$2,250 (part of the pre-approved \$5,000 for professional development)</li> <li>• Budget Breakdown: \$225 for light refreshments, \$1,000 per keynote session (\$1,000 x 2 = \$2,000) for a total of \$2,250.</li> </ul>   |   |  |
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| <p><b>Discussion Items:</b></p> <ul style="list-style-type: none"> <li>• CFAD</li> <li>• Brown Act</li> <li>• Governance Structure</li> <li>• Budget Oversight</li> </ul>  |   |  |
|  |   |  |
| <p><b>CFAD:</b></p> <ul style="list-style-type: none"> <li>• Public Notice that CFAD will be voted on at the April 24, 2018 Executive Committee Meeting</li> <li>• Location: College and Workforce Preparation Center, 1572 N. Main Street, Orange, CA 92867</li> <li>• Date/Time: Tuesday, April 24, 2018 9:00am-11:00am</li> </ul> |   |  |
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| <p><b>URGENT Reminder:</b></p> <ul style="list-style-type: none"> <li>• Voting Members: Must be board approved for the new fiscal year starting July 1, 2017</li> <li>• Please forward board approvals via email</li> </ul>  | <p>Board approvals needed:</p> <ul style="list-style-type: none"> <li>• OUSD – received</li> <li>• RSCCD – received</li> <li>• GGUSD</li> <li>• SAUSD</li> <li>• OCDE – received</li> </ul>     |  |
|  |   |  |
| <p><b>Combined Strategy Workgroup (CSW)</b></p> <p><b><u>2017-2018 Calendar</u></b><br/> Location: CWPC<br/> Time: 9:00am – 11:00am<br/> Day: Second Tuesday of the month except where noted</p>   | <p>Next CSW Meeting: Tuesday, April 10, 9:00am – 11:00am (CWPC – Room 114)</p> <p>Subcommittees:</p> <ul style="list-style-type: none"> <li>• See RSAEC website calendar for updates</li> </ul> |  |
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| <p><b>Upcoming Events:</b></p>   |   |  |

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|---|--|--|
| <b>Summer CASAS Institute</b><br>Town and Country<br>San Diego, CA  |  |  |
|   |  |  |
| <b>Other:</b>   |  |  |
|   |  |  |
| <b>Future Meetings: 4<sup>th</sup> Tuesday of the month, unless otherwise noted. Location: CWPC Conference Room Time: 9:00am – 11:00am</b><br><b>2018:</b> Tuesday, April 24, Tuesday, May 22, Tuesday, June 26 |  |  |