



**RSAEC Executive Board Meeting - Adult Education Block Grant (AEBG)**

**January 30, 2018 9:00am 11:00am**

**College and Workforce Preparation Center**

**1572 N. Main Street, Orange, CA 92867**

**(714) 628-5999**

**AGENDA**

Item	Discussion	Action
Introduction of new attendees		
Approval of agenda		
<b>Approval of consent agenda</b> <ul style="list-style-type: none"> <li>• Minutes: October 24, 2017</li> <li>• Minutes: December 5, 2017</li> </ul>	<b>Did not meet quorum on 12/5/17 for approval of minutes.</b>	
<b>Presentation of new AEBG Programs:</b> <ul style="list-style-type: none"> <li>• Elaine Pham</li> <li>• SCC HS Diploma Program</li> </ul>		
<b>Submitted Voting Items:</b> <ul style="list-style-type: none"> <li>• Community Outreach Event – Strawberry Festival               <ul style="list-style-type: none"> <li>○ Leads: Angela Guevara, Daniel Oase and Elaine Pham</li> <li>○ Cost \$450 (\$100 discount given)</li> <li>○ Date: May 25-28, 2018</li> <li>○ Objective: Promote new programs &amp; sites</li> </ul> </li> <li>• CTE Curriculum for Certificate Programs               <ul style="list-style-type: none"> <li>○ Lead: Ozzie Madrigal</li> <li>○ Cost: \$6,000</li> <li>○ Date: February – April 2018</li> </ul> </li> </ul>		

<ul style="list-style-type: none"> <li>○ Objective: Pay for curriculum writing in two new certificate programs including Accounting and Small Business Development</li> </ul>		
<p><b>Discussion Items:</b></p> <ul style="list-style-type: none"> <li>• AEBG Summit</li> <li>• Brown Act</li> <li>• Governance Structure</li> <li>• Budget Oversight</li> </ul>		
<p><b>URGENT Reminder:</b></p> <ul style="list-style-type: none"> <li>• Voting Members: Must be board approved for the new fiscal year starting July 1, 2017</li> <li>• Please forward board approvals via email</li> </ul>	<p>Board approvals needed:</p> <ul style="list-style-type: none"> <li>• OUSD – received</li> <li>• RSCCD - received</li> <li>• GGUSD</li> <li>• SAUSD</li> <li>• OCDE</li> </ul>	
<p><b>Combined Strategy Workgroup (CSW)</b></p> <p><b><u>2017-2018 Calendar</u></b>  Location: CWPC  Time: 9:00am – 11:00am  Day: Second Tuesday of the month except where noted</p>	<p>Next CSW Meeting: Tuesday, February 13, 9:00am – 11:00am (CWPC – Room 114)</p> <p>Subcommittees:</p> <ul style="list-style-type: none"> <li>• See RSAEC website calendar for updates</li> </ul>	
<p><b>Upcoming Events:</b></p> <p><b>Summer CASAS Institute</b>  Town and Country  San Diego, CA</p>		
<p><b>Other:</b></p>		
<p><b>Future Meetings: 4<sup>th</sup> Tuesday of the month, unless otherwise noted. Location: CWPC Conference Room Time: 9:00am – 11:00am</b>  <b>2018:</b> Tuesday, February 27, Tuesday, March 27, Tuesday, April 24, Tuesday, May 22, Tuesday, June 26</p>		