



Building Skills, Advancing Careers

RSAEC Executive Board Meeting –California Adult Education Program (CAEP)

DATE: February 28, 2023

TIME: 9:00am – 10:00am

College and Workforce Preparation Center

1572 N. Main Street, Orange, CA 92867

(714) 628-5999

Due to COVID-19, meetings for the 22-23 academic year have been moved to ZOOM per CAEP approval.

AGENDA

Item	Discussion	Action
Introductions		
Approval of agenda		
Approval of consent agenda <ul style="list-style-type: none">Minutes: 01/24/23		
Vote to Approve: <ul style="list-style-type: none">No requests at this time		
Discussion: <ul style="list-style-type: none">Strategy Workgroup meeting overviewNext Strategy Meeting scheduled for March 7th at 9amACCE Conference March 2-3Vote needed for the March 28 meeting		
Upcoming 2023 Due Dates and important Information: February 2023		

- **Feb 28:** Preliminary allocations for 2022-23 and 2023-24 released by this date.

March 2023

- **Mar 1:** 20/21 and 21/22 and 22/23 Member expense report is due in NOVA. (Q2)*
- **Mar 31:** 20/21 and 21/22 and 22/23 Member Expense Report certified by Consortia in NOVA (Q2) *
- **Mar 31:** End of Q3

April 2023

- **Apr 30:** Student Data due in TOPSPro (Q3)
- **Apr 30:** Employment and Earnings Follow-up Survey

May 2023

- **May 2:** CFAD for 2023-24 due in NOVA *

Other:

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Future Meetings: 4th Tuesday of the month, unless otherwise noted.

Location: ZOOM

Time: 9:00am – 10:00am

- **2023:** March 28, April 25, May 23, June 27