

FREE Classes For Adults • Español Al Reverso

FALL 2019

Bạn Hãy Ghi Danh Ngay Bây Giờ Cho Các Lớp Học Miễn Phí!

Semester Begins August 19

Earn a High School Diploma or GED Aprenda Inglés, Học tiếng Anh, Learn English Learn the Latest Computer Programs

ADULT EDUCATION CENTER

1530 W. 17th St. Santa Ana, CA 92706

CENTENNIAL EDUCATION CENTER

2900 W. Edinger Ave. Santa Ana, CA 92704

REMINGTON EDUCATION CENTER

1325 E. 4th St. Santa Ana, CA 92701



Fall 2019 Seme	ster Dates	Table of Contents
Fall registration starts Fall classes start	August 5 August 19	Locations & Hours B General Information 1
Labor Day (Holiday)	September 2	Adult Secondary Education Adult High School Diploma (ASE)
Veterans Day (Holiday) Thanksgiving Break	November 11 November 25-30	GED & HiSET Preparation
Fall classes end	December 21	Career Education
Spring classes start	January 13, 2020	English as a Second Language
		Adults with Substantial Disabilities 10 Older Adults Program 10
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		Community Site List

Español al reverso

Three Full Service Sites to Serve Your Educational Needs Plus Many Other Convenient Santa Ana Community Locations! – See page 13







Centennial Education Center (CEC) 2900 W. Edinger Avenue Santa Ana, CA 92704

Adult Education Center (AEC) at Santa Ana College 1530 W. 17th Street Santa Ana, CA 92706

Registration Office Hours:

Remington Education Center (REC) 1325 E. 4th Street Santa Ana, CA 92701

8:00am-8:45pm Friday: 8:00am-12:45pm Saturday: 8:00am-11:45am

Monday to Thursday: 8:00am-8:45pm Friday: 8:00am-11:45am

Monday to Thursday: 8:00am-8:45pm Friday: 8:00am-11:45am

Phone Numbers:			
Registration: 714-241-5700	Registration: 714-564-6173	Registration: 714-241-5850	
Counseling: 714-241-5720	Counseling: 714-564-6176	Counseling: 714-241-5853	

Interested in Taking a Class?

	REGISTER ONLINE AT: sac.edu/sceapply	
Register in person in Room A101	Register in person in Room B8	Register in person in the Registration Office
You can also	register with the instructor at any cor	nmunity site.

All class days, hours, and sites are subject to change.

WHO MAY ENROLL?

Persons 18 years of age and over may enroll in continuing education classes. Students currently enrolled in secondary schools who wish to attend continuing education classes may be admitted by special request of the secondary school and approval by the SAC School of Continuing Education administration.

All classes are free and operate on an open-entry/open-exit basis. Registration is ongoing provided there is space available in class. All classes are free. Enrollment is on a first-come, first-served basis. Times listed for classes are subject to change without notice from the administration.

ATTENDANCE POLICY

Students are expected to attend all class meetings. Students who are enrolled and do not attend on the first class session may be dropped.

CLASS CANCELLATION POLICY

Any class with fewer than 20 students may be canceled.

DISABLED STUDENTS POLICY

Disabled Students Programs & Services (DSPS) provides instructional support services and academic accommodations to students with disabilities. Students are responsible for requesting services and providing disability verification. To apply for services, students must meet with a DSPS professional to have their needs evaluated. Assessment for learning disabilities eligibility is available to students experiencing ongoing academic difficulties. To request services, contact the office of Disabled Students Programs and Services at 714-241-5769.

TEXTBOOKS AND SUPPLIES

Textbooks are available for purchase by students at the bookstore. Supplemental books and supplies are also available. For bookstore hours, please call 714-241-5705.

PHOTOGRAPHY

Santa Ana College School of Continuing Education, a non-profit California Community College, reserves the right to use photography and video images of students and visitors, age 18 and older, taken on our property and at college-sponsored events for marketing and pronotional purposes. Objection to the use of an individual's photograph may be made in writing to Public Affairs and Publications, RSCCD District Office, 2323 N. Broadway, Suite 408, Santa Ana, CA 92706.

CLASS SCHEDULE

The Rancho Santiago Community College District has made every reasonable effort to determine that everything stated in this class schedule is accurate. Courses and programs offered, together with other matters contained herein, are subject to change without notice by the administration of the Rancho Santiago Community College District for reasons related to student enrollment, level of financial support, or for any other reason, at the discretion of the District.

NONDISCRIMINATION POLICY

The Rancho Santiago Community College District is committed to equal opportunity in educational programs, employment, and all access to institutional programs and activities.

The District, and each individual who represents the District, shall provide access to its services, classes, and programs without regard to national origin, religion, age, gender, gender identity, gender expression, race or ethnicity, color, medical condition, genetic information, ancestry, sexual orientation, marital status, physical or mental disability, pregnancy, or military and veteran status, or because he or she is perceived to have one or more of the foregoing characteristics, or based on association with a person or group with one or more of these actual or perceived characteristics.

The Chancellor shall establish administrative procedures that ensure all members of the college community can present complaints regarding alleged violations of this policy and have their complaints heard in accordance with the Title 5 regulations and those of other agencies that administer state and federal laws regarding nondiscrimination.

No District funds shall ever be used for membership, or for any participation involving financial payment or contribution on behalf of the District or any individual employed by or associated with it, to any private organization whose membership practices are discriminatory on the basis of national origin, religion, age, gender, gender identity, gender expression, race, color, medical condition, genetic information, ancestry, sexual orientation, marital status, physical or mental disability, pregnancy, or military and veteran status, or because he or she is perceived to have one or more of the foregoing characteristics, or because of his or her association with a person or group with one or more of these actual or perceived characteristics. Inquiries regarding compliance and/or grievance procedures may be directed to District's Title IX Officer and/or Section 504/ADA Coordinator, 2323 N. Broadway, Santa Ana, CA 92706, 714-480-7490.

EDUCATIONAL PROGRAMS & SERVICES FOR ADULTS

Rancho Santiago Community College District is comprised of Santa Ana College and Santiago Canyon College. Each college has a division of continuing education whereby free educational programs and services are offered to adults. Educational programs that are offered free of charge include Adult Basic Education (ABE), Citizenship, Computer Applications, Computer Basics, English as a Second Language (ESL), ESL/Family Literacy, General Education Development (GED) Test Preparation, Adult High School Diploma Program, Office Employment Training Program, and Spanish Literacy. Each school also provides free services such as assessment, academic counseling, career counseling, personal counseling and orientation to all students. With the working adult in mind, classes are offered days, evenings and weekends at our main sites and over 30 other convenient locations in the city of Santa Ana.

RSCCD BOARD OF TRUSTEES

Phillip Yarbrough, President • Claudia C. Alvarez, Vice President • Zeke Hernandez, Clerk • Arianna P. Barrios • John R. Hanna Lawrence "Larry" R. Labrado • Nelida Mendoza • Theodore D. Moreno, Student Trustee

Chancellor, Marvin Martinez • Santa Ana College President, Linda D. Rose, Ed.D.

CONTINUING EDUCATION ADMINISTRATION

James Kennedy, Ed.D., Vice President • Sergio Sotelo, Ph.D. Dean • Stephanie Paramore, Dean • Christine Kosko, Dean Lorena Chavez, Director of Special Programs • Phuong Nguyen, Registrar



GETTING YOUR HIGH SCHOOL DIPLOMA IS FASTER THAN YOU THINK. REGISTER TODAY!

- 1 Visit the Counseling Office at Centennial Education Center, room B100 or at Santa Ana College Adult Education Center, room B8 or complete a registration form online at www.sac.edu/sceapply.
- Take the reading placement test and attend a counseling orientation. We have multiple testing days and times to meet your needs. Make an appointment to meet with a counselor to get your results, 714-241-5720. Walk-ins are welcome.
- Bring in your high school transcripts. Meet with a counselor to create an educational plan. Register and attend class.

ADULT SECONDARY EDUCATION (ASE)

The Adult High School Diploma program is self-paced and offers open-entry/open-exit classes. Each student has an individualized educational plan to complete his/her personal graduation requirements. All students must see a counselor prior to enrollment. Counseling and tutoring services are available in the classrooms. For information, call the Counseling Office at CEC 714-241-5720 or AEC 714-564-6176.

All High School Subject Courses			
DAY	TIME	LOCATION	
MTuWTh	8:00am-5:00pm	CEC	
MTuWTh	5:00pm-9:00pm	CEC	
MTuWTh	8:00am-2:00pm	AEC	
MTuWTh	5:00pm to 9:00pm	AEC	
FSa	8:00am-12:00pm	CEC	
F	8:00am-1:00pm	AEC	

HSART 601 Music Theory 1 – Course is 9 weeks

A beginning level music course that introduces the vocabulary and basic principles of music. Students must bring their own instrument. Students can earn 5 high school credits.

DAY	TIME	LOCATION	START
Tu	6:00pm-9:00pm	CEC (Guitar)	20-Aug
М	5:30pm-8:30pm	CEC (Ukulele)	9-Sep

HSOTH 742-Spanish 2 - Course is 9 weeks

Provides students with additional skills, concepts, grammar and vocabulary appropriate for a course in learning to speak intermediate Spanish. Students can earn 5 high school credits.

DAY	TIME	LOCATION	START
MTh	4:00pm-6:00pm	SASD	9-Sep (6 weeks)
Th	6:30pm-9:00pm	CEC	22-Aug
Th	6:30pm-9:00pm	CEC	24-Oct

HSGED 031 GED and HiSET Test Preparation (English and Spanish)

Provides individualized instruction in preparation for the GED and HiSET tests. Covers test-taking strategies and the fundamentals of social studies, mathematics, science, reading, and writing.

DAY	TIME	LOCATION	
MTuWTh	8:00am-11:00am	CEC	ES
MTuWTh	11:00am-2:00pm	CEC	ES
MTuWTh	8:30am-11:30am	REC	ES
MTuWTh	11:30am-2:30pm	REC	ES
MTuWTh	5:00pm-9:00pm	CEC	ES
MTuWTh	6:00pm-9:00pm	REC	ES
FSa	8:00am-12:00pm	CEC	ES
F	8:30am-12:30pm	REC	ES
TuTh	5:30pm-8:00pm	CJCG	ES
W	8:30am-11:30am	MDES	ES
W	5:30pm-8:00pm	BCYF	ES
F	8:30am-11:30am	WDES	ES

ES Bilingual Spanish



EARN A STATE APPROVED CERTIFICATE

Secondary Education (GED Prep)

Certificate of Competency

ELECTIVE CREDIT OPPORTUNITIES

Elective High School credits can be earned through:

- Work Experience
- Student Government participation
- Career Education, ESL, Academic ESL, ABE, and Leadership courses
- ESL Civics, Conversation, Pronunciation and Writing classes

FREE COLLEGE TRANSITION COURSES

Take our free college transition Math and English courses.

Complete an Algebra 1B class with a grade of C or better, and be automatically placed into Math 083/084 at SAC.

Complete a Composition 2 class with a grade of B or better, and be automatically placed into English 101 at SAC.

NEED EXTRA TIME TO FINISH YOUR HIGH SCHOOL DIPLOMA?

Visit our High School Lab (CEC B109) for Study Skills 1

Monday–Thursday – 2pm to 5pm

Get specific help with time management, reading across disciplines, note taking, and test taking skills for your High School courses.

ADULT BASIC EDUCATION (ABE)

The ABE program helps students improve basic skills in reading, writing and math in order to prepare them for success in the high school diploma or equivalency classes, college, or career training.

FAST TRACK

Earn a State Certificate in one semester.

Classes meet twice a week for 9 weeks.

Sign up early, spaces are limited!

ABE 023 Reading, ABE 024 Writing

August 19 - October 17

SUBJECT	DAYS	TIME	LOCATION
Reading	MW	8:00am-11:00am	CEC
Writing	TuTh	11:00am-2:00pm	CEC
Reading	TuTh	6:00pm-9:00pm	CEC
		October 21 – December 19	
SUBJECT	DAYS	TIME	LOCATION
Writing	MW	8:00am-11:00am	CEC
Reading	TuTh	11:00am-2:00pm	CEC
Writing	TuTh	6:00pm-9:00pm	CEC

EARN A STATE APPROVED CERTIFICATE

ABE Certificate of Competency

ABE/ASE Writing Proficiency Certificate of Competency

ABE/ASE Math Proficiency Certificate of Competency

ABE 111 Spanish Literacy for Adults

The Spanish Literacy Program instructs Spanish-speaking students in reading, writing, and math. Students can earn their Primaria and Secundaria Certificates through the Mexican Consulate.

DAYS	TIME	LOCATION
MTuW	8:30am-1:00pm	SWSC
TuWTh	5:00pm-9:00pm	REC
W	8:00am-12:00pm	LES 71
ThF	8:00am-11:00am	LES 71
ThF	11:00am-2:00pm	LES 71
Sa	8:00am-12:00pm	CEC E101

ABE 044 & HSS 090 Leadership Basics Training 1

Students will learn how to apply leadership techniques at work, home, school and in the community. Students can earn 5 high school credits.

DAYS	TIME	LOCATION	START
W	5:30pm-9:30pm	CEC	
F	11:00am-3:00pm	CEC	
W	8:30am-11:00am	HES	28-Aug

ABE 046 Attitudes for Success

Provides students with discussion and information about attitudes and behaviors that influence their personal and educational development. These classes are in partnership with Cooper Fellowship (714) 554-1152. For more information please call the site.

DAYS	TIME	LOCATION	START
MTuF	6:30pm-8:30pm	CFSA	3-Sep







Ride the OC Bus for **FREE** with your SAC student ID. For more information about how to ride the bus for free, call 714-241-5700 or visit sac.edu/scebus

CAREER EDUCATION

The Career Education Program provides students with the professionalism, technical, computer, and soft skills needed in today's workforce that focuses on meeting the goals and needs of our students.

EARN A STATE APPROVED CERTIFICATE

Childcare Worker **Computer Maintenance and Repair Worker Customer Service Representative Executive Secretary / Administrative Assistant General Office Clerk** Vocational Construction Technology

PRNT 558 Early Childhood Care & Development for Family Child **Care Providers**

Provides knowledge about the care and development of young children for family childcare providers seeking state licensing.

DAY	TIME	LOCATION	
MW	8:30am-11:30am	OCCT	ES

PRNT 562 Health Education for Family Child Care Providers

Provides family child care providers with health and safety information related to licensing.

DAY	TIME	LOCATION	
F	8:30am-10:30am	OCCT	ES

VBUS 118 Intro to Windows

Introduces Windows navigation, views, commands, file management, customization and more.

DAY	TIME	LOCATION	DATES			
MTuWTh	8:00am-9:00pm	CEC		ES	VI	S-P
MTuWTh	11:00am-3:00pm	AEC		ES	S-P	
MTuWTh	6:00pm-9:00pm	AEC	8/19 – 9/19			
FSa	8:00am-12:00pm	CEC		ES	VI	S-P
TuTh	8:30am-10:15am	GWCC Cor	mp Lab	ES		
Tu	8:00am-11:00am	CORB		VI		
W	12:15pm-3:15pm	CORB		VI		
F	8:00am-12:00pm	AEC		ES	S-P	
F	8:30am-11:00am	DELH		ES		

VBUS 124 Intro to Keyboarding I

Instruction in keyboarding by touch for speed and accuracy.

DAY	TIME	LOCATION START	
MTuWTh	8:00am-9:00pm	CEC	ES VI S-P
MTuWTh	11:00am-3:00pm	AEC	ES S-P
TuTh	8:30am -10:15am	GWCC Comp Lab	ES
WTh	12:30pm-3:00pm	LEC 11-Sep	
FSa	8:00am-12:00pm	CEC	ES VI S-P
F	8:00am-12:00pm	AEC	ES S-P
Tu	8:30am-9:30am	LIS Comp Lab	ES
Sa	8:30am-9:30am	MIS 19	ES

VBUS 125 Intro to Keyboarding II

Instruction in keyboarding by touch, basic document editing and word processing.

DAY	TIME	LOCATION			
MTuWTh	8:00am-9:00pm	CEC	ES	VI	S-P
FSa	8:00am-12:00pm	CEC	ES	VI	S-P

VBUS 243 Intro to Customer Service Skills

Provides basic training in customer service, interpersonal skills. attitude, and initiative.

DAY	TIME	LOCATION
F	8:00am-12:00pm	CFC

VBUS 244 Intro to Databases Using Microsoft Access

Instruction in creating tables, queries, forms and reports.

DAY	TIME	LOCATION	
MTuWTh	8:00am-9:00pm	CEC	ES VI S-P
WTh	11:00am-1:00pm	CEC	
FSa	8:00am-12:00pm	CEC	ES VI S-P

VBUS 245 Intro to Desktop Publishing Using Microsoft Publisher

Instruction in creating publications, flyers, newsletters, brochures, and invitations.

DAY	TIME	LOCATION			
MTuWTh	8:00am-9:00pm	CEC	ES	VI	S-P
FSa	8:00am-12:00pm	CEC	ES	VI	S-P

VBUS 258 Navigating the Internet

Introduces the internet, connections, research, data retrieval, and email.

DAY	TIME	LOCATION	DATES			
MTuWTh	8:00am-9:00pm	CEC		ES	VI	S-P
MTuWTh	8:00am-11:00am	AEC	10/21-11/7			
MTuWTh	11:00am-3:00pm	AEC		ES	S-P	
MW	8:00am-11:00am	CEC	10/21-12/18			
MTu	12:30pm-3:00pm	LEC				
FSa	8:00am-12:00pm	CEC		ES	VI	S-P
F	8:00am-12:00pm	AEC		ES	S-P	
Sa	8:00am-9:00am	AEC				

VBUS 259 Orientation to Computers

Students will learn basic computers skills and how to use a variety of computer applications

computer	applications.			
DAY	TIME	LOCATION		
MTuWTh	8:00am-9:00pm	CEC	ES	VI S-P
MTu	8:00am-11:00am	CEC	ES	
MW	9:00am-12:00pm	CORB Comp Lab	ES	
MW	11:30am-2:30pm	REC	ES	
TuTh	6:00pm-9:00pm	CEC	ES	
Tu	9:00am-12:00pm	SASC Comp Lab	ES	
W	9:00am-12:00pm	SASC Comp Lab	ES	
Tu	9:30am-11:00am	LIS 4104	ES	
F	8:30am-11:30am	REC	ES	
ThF	8:00am-12:00pm	CORB Comp Lab	VI	
FSa	8:00am-12:00pm	CEC	ES	VI S-P
Sa	9:00am-11:00am	MIS 19	ES	

CAREER EDUCATION (Continued)

VBUS 260 Intro to Word Processing Using Microsoft Word

Instruction in creating formatting, editing, saving, and printing documents.

DAY	TIME	LOCATION	DATES			
MTuWTh	8:00am-9:00pm	CEC		ES	VI	S-P
MTuWTh	11:00am-3:00pm	AEC		ES	S-P	
MW	8:00am-11:00am	CEC	8/19-10/16			
TuTh	8:00am-11:00am	CEC	10/22-12/21			
TuTh	10:15am-12:00pm	GWCC Co	mp Lab	ES		
TuW	6:15pm-8:00pm	OCCT Con	np Lab	ES		
TuTh	6:00pm-9:00pm	REC	9/10-9/19			
TuTh	6:00pm-9:00pm	REC	11/12-11/21			
MTuWTh	8:00am-11:00am	AEC	8/19-9/16			
MTuWTh	6:00pm-9:00pm	AEC	9/23-10/31			
FSa	8:00am-12:00pm	CEC		ES	VI	S-P
F	8:00am-12:00pm	AEC		ES	S-P	

VBUS 262 Intro to Spreadsheets Using Microsoft Excel

Instruction in basic spreadsheet concepts using sample problems. DAY TIME LOCATION DATES VI S-P MTuWTh 8:00am-9:00pm CFC ES S-F MTuWTh 11:00am-3:00pm AEC MTuWTh 8:00am-11:00am AEC 9/17-10/17 MTuWTh 6:00pm-9:00pm AEC 11/4-12/12 MTh 8:30am-11:00am LEC 9-Sep WTh 8:00am-11:00am CEC TuTh 6:00pm-9:00pm **REC** 9/24-10/3 TuTh **REC** 10/22-10/31 6:00pm-9:00pm ES VI S-P FSa 8:00am-12:00pm CEC Tu 11:00am -1:00pm CEC

VBUS 301 Business Skills (QuickBooks)

8:00am-12:00pm AEC

F

Instruction in using the QuickBooks software program in accounting.

DAY	TIME	LOCATION	_	
MW	6:00pm-9:00pm	CEC		
WTh	11:00am-2:00pm	CEC		
WTh	2:00pm-5:00pm	CEC		
F	8:00am-11:00am	CEC		
Sa	8:00am-12:00pm	CEC		

VBUS 303 Intro to Electronic Imaging Using Adobe Photoshop

Instruction in using the Photoshop software program.

DAY	TIME	LOCATION	DATES	
MW	6:00pm-9:00pm	REC	8/19-10/16	ES
MW	6:00pm-9:00pm	REC	10/21-12/18	ES
Th	9:00am-12:00pm	SASC Com	ıp Lab	ES
F	9:00am-1:00pm	SASC Com	ıp Lab	ES

VBUS 304 Intro to Electronic Presentations Using PowerPoint

Instruction in creating presentations.

DAY	TIME	LOCATION	DATES			
MTuWTh	8:00am-9:00pm	CEC		ES	VI	S-P
FSa	8:00am-12:00pm	CEC		ES	VI	S-P
WTh	8:00am-11:00am	CEC	8/21-10/17			
TuTh	6:00pm-9:00pm	REC	10/8-10/17			
TuTh	6:00pm-9:00pm	REC	12/3-12/12			
Th	1:00pm-3:00pm	SASC Com	ıp Lab	ES		

VBUS 400 Employability Skills

Instruction in creating a career path, goals, resume, cover letter, interview techniques, and job retention skills.

DAY	TIME	LOCATION	DATES
MTuWTh	8:00am-11:00am	AEC	11/12-12/12
TuW	4:30pm-6:15pm	OCCT Com	p Lab ES
М	11:00am-2:00pm	CEC	
М	10:00am-12:00pm	WORK	
TuTh	6:00pm-9:00pm	CEC	10/22-12/19
MTuWTh	11:00am-3:00pm	AEC	11/12-12/12
F	8:00am-12:00pm	AEC	11/12-12/12

VBUS 450 Hardware & Software A+ Preparation Review and

Instruction and test preparation for taking the A+ certification test.

DAY	TIME	LOCATION	
Sa	8:00am-12:00pm	CEC	ES

VBUS 574 Computer Basics: Hardware & Software

Provides instruction in maintenance, repair, and upgrading of personal computers.

DAY MW	6:00pm-9:00pm	LOCATION	ES
	•	: Systems and Networki	

Instruction in the networking of various operating systems.

DAY	TIME	LOCATION	3 ,	
TuTh	6:00pm-9:00pm	CEC		ES

VBUS 590 Intro to How to Start a Small Business (Food Business)

An introductory series of classes focusing on specific topics addressing the needs of individuals thinking about starting a small business.

DAY	TIME	LOCATION		
Tu	11:00am-1:30pm	CEC		

VBUS 668 Introduction to Auto Vehicle Maintenance

A practical approach to normal vehicle maintenance service procedures.

MW	6:00pm-8:00pm	LEC
DAY	TIME	LOCATION

Pharmacy Technology Certification at Santa Ana College

VHLTH 799 Intro to Pharmacy Technology			
DAY	TIME	LOCATION	START
Sa	8:00am-10:05am	SAC H-201	31-Aug
Tu	6:00pm-8:05pm	SAC D-204	27-Aug
Tu	9:00am-11:05am	SAC H-201	27-Aug

Take the First Pharmacy Class FREE!

For more information, call Counseling at CEC 714-241-5720 or AEC 714-564-6176, or visit www.sac.edu/pharmacy

STATE APPROVED CAREER EDUCATION CERTIFICATES Earn a certificate in as little as 4 months!

GENERAL OFFICE CLERK

This series of courses prepares students for entry-level general office clerk positions in a business environment. The student will attain knowledge of basic level office concepts, procedures, and technology commonly used in an office setting.

VBUS 118	Introduction to Windows
VBUS 124	Introduction to Keyboarding I
VBUS 258	Navigating the Internet
VBUS 260	Introduction to Word Processing using MS Word
VBUS 262	Introduction to Spreadsheets using MS Excel
VBUS 400	Employability Skills or ESL 520

EXECUTIVE SECRETARY/ADMINISTRATIVE ASSISTANT

This series of courses prepares students for in-depth training in executive secretary/administrative assistant positions. Students will develop skills in research, report and correspondence preparation. Students will learn advanced computer software applications, databases management, interactive presentations, customer service, telephone techniques, and other advanced office procedures.

VBUS 125	Introduction to Keyboarding II
VBUS 244	Introduction to Databases using MS Access
VBUS 245	Introduction to Desktop Publishing using MS Publisher
VBUS 304	Introduction to Electronic Presentations using MS PowerPoint

VBUS 400 Employability Skills or ESL 520

CUSTOMER SERVICE REPRESENTATIVE

This series of courses prepares students for customer service in a wide variety of business fields. Students will develop skills on how to handle customer needs, provide appropriate service, and resolve problems. Special emphasis will be on how to develop interpersonal, customer service, and upgrading technology skills for today's work environment.

VBUS 124	Introduction to Keyboarding I
VBUS 243	Introduction to Customer Service Skills
VBUS 258	Navigating the Internet
VBUS 259	Orientation to Computers
VBUS 260	Introduction to Word Processing using MS Word
VBUS 400	Employability Skills or ESL 520

COMPUTER MAINTENANCE AND REPAIR WORKER

This series of courses provides students with skills in maintenance, repair, upgrading, and networking of personal computers. The classes focus on functional operations of hardware and software components, hands on experience with upgrading and repairing computers, setting up home and small office networks and troubleshooting.

VBUS 450	Hardware & Software A+ Preparation, Review, and Practice
VBUS 574	Computer Basics: Hardware and Software
VBUS 576	Computer Basics: Systems and Networking Essentials
VBUS 400	Employability Skills or ESL 520

CHILDCARE WORKER

This series of courses prepares students in the understanding, care, and development of infants, toddlers, and preschool children for a future career as a family childcare provider. Special information in health education, business practices, licensing, and starting your own small business will be included.

PRNT 558	Early Childhood and Development for Family and Childcare Providers
PRNT 562	Health Education for Family Day Care Providers
VBUS 400	Employability Skills or ESL 520
VBUS 559	Business Practices in Family Day Care
VBUS 590	Introduction to How to Start a Small Business

VOCATIONAL CONSTRUCTION TECHNOLOGY

This series of courses will provide students with the skills to move towards employment as an apprentice in general and commercial contracting and/or property maintenance. Students will receive instruction in math, Occupational Safety and Health Administration (OSHA) safety standards, and employability skills. Students can receive five High School elective credits upon completion of each course.

VCNST 610	Vocational Construction Technology Module I
VCNST 620	Vocational Construction Technology Module II
VBUS 400	Employability Skills or ESL 520

To learn more about our CE Certificates, please call or visit the Counseling Office at

CEC: Room B-100, 714-241-5720 **AEC:** Room B-8, 714-564-6176 **REC:** Front Office, 714-241-5853

CONSTRUCTION TECHNOLOGY

New cohort for the 10 week program starts September 30, 2019.

Join us for an information session at Remington Education Center on September 5th or September 12th from 5:30-7:30 to learn more. RSVP is required for the information session at 714-565-2633.

Students must attend an information session to be considered for the program.

Learn: Cabinet Making, Green Technologies, Cement Masonry, Plumbing, H.V.A.C., Surveying

Prerequesites for Program: 18+ years old, H.S. Diploma or equivalent, eligible for employment in the U.S. and valid driver license

ENGLISH AS A SECOND LANGUAGE (ESL)

Enrollment and Orientation Procedures

Individuals interested in taking classes in the ESL Program take a placement test before enrolling into a class. The student's score on the test determines the appropriate level of English class. The test and orientation take approximately 2 hours.

Call the Registration desk for an appointment to take the placement test at 714-241-5700.

Thủ tục ghi danh và thi xếp lớp

Học sinh muốn theo học các lớp Anh Ngữ cần phải thi xếp lớp trước khi ghi danh học.

Điểm thi xếp lớp rầt cần thiết để chỉ định chính xác trình độ lớp học Anh Ngữ. Buổi thi xếp lớp và buổi hướng dẫn chương trình học sẽ mất chừng hai tiếng đồng hồ. Xin gọi cho văn phòng qhi danh tại số 714-241-5700 để lấy hẹn thi xếp lớp.

ESL-300 Literacy

Learn to read and write the English alphabet and communicate personal information.

DAY	TIME	LOCATION
MTuWThF	11:00am-2:00pm	CEC

ESL-301 Beginning Low

Learn to read and write sentences and communicate basic needs.

DAY	TIME	LOCATION
MTuWThF	8:00am-11:00am	CEC
MTuWThF	8:30am-11:30am	REC
MTuWThF	11:00am-2:00pm	CEC
MTuWTh	8:00am-11:00am	AEC
MTuWTh	8:00am-11:00am	MVES-3
MTuWTh	8:15am-11:15am	BGC
MTuWTh	8:30am-11:00am	DELH-103
MTuWTh	8:30am-11:00am	LES-72
MTuWTh	8:30am-11:30am	ESQ-B-207
MTuWTh	8:30am-11:30am	CIS-302
MTuW	8:30am-11:30am	CES-15
MTuWTh	2:30pm-5:30pm	CEC
MTuWTh	5:30pm-8:30pm	MIS-19
MTuWTh	6:00pm-9:00pm	CEC
MTuWTh	6:00pm-9:00pm	AEC
MTuWTh	6:00pm-9:00pm	REC
MTuWTh	6:00pm-9:00pm	MDES-54
MTuWTh	6:00pm-9:00pm	KES-211
MTuWTh	6:00pm-9:00pm	OLPC-8
TuTh	8:15am-11:30am	RES-122
Sa	8:00am-12:00pm	CEC



ESL-302 Beginning High

Read one-page texts about familiar topics and write multiple sentences. Have conversations to share needs, likes, and dislikes.

sentences. Have conve	isations to share needs,	likes, und dislikes.
DAY	TIME	LOCATION
MTuWThF	8:00am-11:00am	CEC
MTuWThF	8:30am-11:30am	REC
MTuWThF	11:00am-2:00pm	CEC
MTuWTh	8:00am-11:00am	AEC
MTuWTh	8:00am-11:00am	CEC
MTuWTh	8:00am-11:00am	MVES-3
MTuWTh	8:15am-11:15am	BGC
MTuWTh	8:30am-11:00am	DELH-103
MTuWTh	8:30am-11:30am	ESQ-B-207
MTuWTh	8:30am-11:30am	CIS-302
MTuWTh	8:30am-11:30am	LES-72
MTuWTh	2:30pm-5:30pm	CEC
MTuWTh	5:30pm-8:30pm	MIS-19
MTuWTh	6:00pm-9:00pm	CEC
MTuWTh	6:00pm-9:00pm	AEC
MTuWTh	6:00pm-9:00pm	REC
MTuWTh	6:00pm-9:00pm	KES-204
MTuWTh	6:00pm-9:00pm	MDES-51
MTuWTh	6:00pm-9:00pm	OLPC-8
MTuW	8:00am-11:00am	EDES-604
MTuW	8:30am-11:30am	CES-15
TuTh	8:15am-11:30am	RES-122
Sa	8:00am-12:00pm	CEC

ESL-303 Intermediate Low

Learn to read different types of texts and write paragraphs. Summarize and share opinions in conversation.

DAY	TIME	LOCATION
MTuWThF	8:00am-11:00am	CEC
MTuWThF	8:15am-11:15am	CORB-ED RM
MTuWTh	8:15am-11:15am	BGC
MTuWTh	8:00am-11:00am	CEC
MTuWTh	8:00am-11:00am	AEC
MTuWTh	8:30am-11:30am	REC
MTuWTh	11:00am-2:00pm	CEC
MTuWTh	2:30pm-5:30pm	CEC
MTuWTh	6:00pm-9:00pm	CEC
MTuWTh	6:00pm-9:00pm	AEC
MTuWTh	6:00pm-9:00pm	REC
MTuWTh	6:00pm-9:00pm	KES-204
MTuW	8:00am-11:00am	EDES-604
Sa	8:00am-12:00pm	CEC

ESL-304 Intermediate High

Read various texts and write well-structured paragraphs. Share ideas and opinions about a wide range of topics in conversation.

DAY	TIME	LOCATION
MTuWThF	8:15am-11:15am	CORB-ED RM
MTuWTh	8:00am-11:00am	CEC
MTuWTh	8:30am-11:30am	REC
MTuWTh	11:00am-2:00pm	CEC
MTuWTh	2:30pm-5:30pm	CEC
MTuWTh	6:00pm-9:00pm	CEC
MTuWTh	6:00pm-9:00pm	REC
Sa	8:00am-12:00pm	CEC

ESL-305 Advanced Low

Read and communicate about authentic English texts on a wide range of topics and write multi-paragraph compositions. Use critical thinking skills to share opinions and debate in conversations.

DAY	TIME	LOCATION	
MTuWTh	8:00am-11:00am	CEC	
MTuWTh	8:30am-11:30am	REC	
MTuWTh	11:00am-2:00pm	CEC	
MTuWTh	2:30pm-5:30pm	CEC	
MTuWTh	6:00pm-9:00pm	CEC	
MTuWTh	6:00pm-9:00pm	REC	
Sa	8:00am-12:00pm	CEC	

ESL-306 Advanced High

Read, communicate, and debate about authentic English texts on a wide range of topics and write well-structured, multi-paragraph compositions. Use critical and creative thinking skills to easily convey opinions and debate in conversation.

DAY	TIME	LOCATION
MTuWTh	8:00am-11:00am	CEC
MTuWTh	8:30am-11:30am	REC
MTuWTh	11:00am-2:00pm	CEC
MTuWTh	6:00pm-9:00pm	CEC
MTuWTh	6:00pm-9:00pm	REC
Sa	8:00am-12:00pm	CEC

ACADEMIC ESL

ESL-704 Academic Beginning A

Read, write sentences, and summarize information using various English language materials.

DAY	TIME	LOCATION
MTuWTh	8:00am-11:00am	AEC
MTuWTh	6:00pm-9:00pm	AEC

ESL-705 Academic Beginning B

Read, write paragraphs, and share opinions about a variety of English language materials including authentic texts.

MTuWTh			6:00pm-9:00pm	AEC	
MTuWTh			8:00am-11:00am	AEC	
DAY			TIME	LOCATION	
5	J	J	3		

ESL-706 Academic Intermediate A

Read, write well-structured paragraphs, and think critically to share ideas about Authentic English language materials.

MTuWTh	8:00am-11:00am	AEC
MTuWTh	6:00pm-9:00pm	AEC

ESL-707 Academic Intermediate B

Read, write essays, and think critically and creatively about authentic English language materials to communicate opinions and debate with others

DAY	TIME	LOCATION
MTuWTh	8:00am-11:00am	AEC
MTuWTh	6:00pm-9:00pm	AEC

ESL SUPPORT CENTER

ESL-398 ESL Community Learning Center (CLC)

The CLC is open to all levels and students are welcome to study in the center. Independent studying and learning, small group and whole class instruction, and technology-based instruction. Open Entry/Open Exit

DAY	TIME	LOCATION
MTuWTh	11:00am-6:00pm	CEC
MTu	5:30pm-8:30pm	BCYF-MPR
TuTh	11:30am-2:30pm	REC
F	8:00am-12:30pm	CEC
F	8:30am-11:30am	VHS-2-1
Sa	8:00am-12:00pm	CEC

ESL SPECIALTY

ESL-120 ESL Civics

English needed to prepare for the U.S. Citizenship examination.

DAY	TIME	LOCATION	
MTu	6:00pm-9:00pm	CEC	
F	8:00am-12:00pm	CEC	
F	9:00am-12:00pm	AEC	
Sa	8:00am-12:00pm	CEC	
Sa	8:00gm-12:00pm	AEC	

ESL-130 Topics in English as a Second Language

A specialized course on topics related to current needs of English as a Second Language students.

DAY	TIME	LOCATION
W	1:00pm-2:30pm	CEC (Office Technology)
Th	11:00am-1:30pm	CEC (Food Business)

ESL-394 ESL Writing A

Introduces non-native English speakers to basic sentence structure and all steps of the writing process including activities to write cohesive simple paragraphs. Students may be asked to submit a writing sample.

DAY	TIME	LOCATION	
F	8:00am-11:00am	CEC	
F	8:00am-10:00am	CEC	
F	8:30am-11:30am	RFC	

ESL-395 ESL Writing B

Introduces the use of more advanced sentence structures and extensive practice with the writing process to improve composition skills. Students may be asked to submit a writing sample.

DAY	TIME	LOCATION
F	8:00am-10:00am	CEC

ESL-490 Advanced Writing & Grammar

This course will strengthen writing and grammar skills with a focus on advanced grammar and sentence combining strategies. Paragraph writing is emphasized. Five high school elective credits may be granted.

DAY	TIME	LOCATION
MW	11:00am-2:00pm	AEC
F	10:00am-12:00pm	CEC

ESL-510 VESL: English for Work 1

Prepares beginning level non-native English-speaking students to enter the workforce for general or specific occupations. Focuses on workplace communication, work-related vocabulary skills, job applications and postings, workplace safety and issues, and vocational readings with emphasis on verbal communication through basic language skills instruction.

DAY	TIME	LOCATION
М	11:00am-2:00pm	CEC

ESL-520 VESL: English for Work 2

Prepares intermediate and advanced level non-native English speaking students to enter the workforce or a career education/vocational program. Focuses on communication in the workplace, job safety, work-related vocabulary skills, workplace culture/issues, career pathways and vocational readings with emphasis on verbal communication through intermediate language skills instruction.

DAY	TIME	LOCATION
Т	2:00pm-5:00pm	CEC

ESL-530 American English Pronunciation

English language fluency with an emphasis on receptive skills and pronunciation.

DAY	TIME	LOCATION
MTuWTh	8:00am-11:00am	CEC
MTuWTh	11:00am-2:00pm	CEC
MTuWTh	6:00pm-9:00pm	CEC
MTu	2:00pm-4:00pm	CEC
TuTh	11:00am-1:00pm	AEC
F	8:00am-11:00am	CEC
F	11:00am-1:30pm	CEC
Sa	10:00am-12:00pm	CEC

ESL-570 Conversation 1

Basic conversational strategies and oral skills for basic social interactions.

DAY	TIME	LOCATION
MTu	11:00am-1:00pm	CEC
MTu	4:00pm-6:00pm	CEC
F	8:00am-10:30am	CEC
F	10:30am-1:00pm	CEC
F	8:30am-11:30pm	REC
Sa	8:00am-10:00am	CEC

ESL-580 Conversation 2

Advanced conversational strategies and development of oral skills for level appropriate settings.

	3		
DAY	TIME	LOCATION	
MW	11:00am-12:30pm	AEC	
WTh	11:00am-1:00pm	CEC	
WTh	2:00pm-4:00pm	CEC	

LRN-750 Intensive Writing and Grammar

Provides intensive review and practice of writing strategies and advanced grammar.

DAY	TIME	LOCATION
Sa	9:00am-12:00pm	AEC

FAST TRACK

Managed Enrollment Classes for ESL Students!

ESL Students can take up to two ESL levels in the Fall 2019 Semester.

Students need to attend 5 days a week. Sign up early for these classes! Space is limited. For additional information, call 714-241-5700.

Session 1: August 19 to October 15

Beginning High – Advanced Low		
DAY	TIME	LOCATION
MTuWThF	8:00am-11:00am	CEC

Session 2: October 16 to December 21

Beginning High - Advanced Low		
DAY	TIME	LOCATION
MTuWThF	8:00am-11:00am	CEC

EARN A STATE APPROVED CERTIFICATE

Academic ESL Certificates of Competency

Communication ESL Certificates of Competency

ESL Core Beginning Certificate of Competency

Vocational ESL Certificates of Competency





CITIZENSHIP

CTZN-020 Citizenship

Provides basic knowledge and preparation for the Unites States citizenship process and naturalization test including language usage within the context of American history, government, and civics.

DAY	TIME	LOCATION	
WTh	2:00pm-4:00pm	CEC	
WTh	6:00pm-9:00pm	CEC	
Tu	9:30am-11:30am	IMHS-PARISH	ES
Tu	2:00pm-5:00pm	OCCC	ES
Sa	9:00am-12:00pm	CEC	

SUBSTANTIAL DISABILITIES PROGRAM

SSD 350 Communication with the Deaf

Designed as an introductory course to teach Signing Exact English, the manual alphabet, and signs used by the deaf.

DAY	TIME	LOCATION
М	5:30pm-8:00pm	TAFT

OLDER ADULTS PROGRAM

OAP 457 Music Arts

In our music arts classes, students will develop their musical skills through music appreciation demonstrations and exercises. Emphasis will be on activities designed to encourage creative expression and participation.

DAY	TIME	CLASS	LOCATION
MW	12:00pm-2:00pm	Choir	SWSC
W	1:30pm-4:30pm	Music Appreciation	SASC
F	12:00pm -2:00pm	Guitar	SWSC

OAP 518 Creative Cooking

Students will learn how to enhance their food preparation and cooking techniques. Basic nutrition, consumer awareness, and cooking methods will be demonstrated.

DAY	TIME	CLASS	LOCATION
Tu	12:30pm-2:30pm	Food Appreciation	SWSC

OAP 802 Topics for Active Adults

This exciting course offers students an opportunity to discuss topics of interest to them and that will be helpful in their daily lives. A wide variety of current events, health, culture, political, historical, and regional information will be presented.

DAY	TIME	CLASS	LOCATION
Tu	12:00pm-1:00pm	Dimensions of Wellness	SASC
W	9:00am-12:00pm	Health Education	SASC
Th	12:30pm-3:30pm	Culture Appreciation	SASC

OAP 823 Manipulative Skills

Students will participate in a variety of projects that will enhance their creative thinking and artistic confidence in a fun and supportive environment. Various art media, techniques, and projects will be presented so that students can express their artistic side.

DAY	TIME	CLASS	LOCATION
М	12:00pm-3:00pm	Gardening & Tea	SASC
Tu	9:00am-12:00pm	Arts & Crafts	SASC
Th	1:00pm-3:00pm	Gardening	SWSC

ES Bilingual Spanish

NEW

OAP 894 Physical Fitness - Health and Wellness

Our Health and Wellness classes are designed to improve or maintain flexibility, strength, endurance, and cardiovascular/respiratory function. Students will learn how to improve motor movements, handeye coordination, body space awareness, balance, reaction time, and joint protection. Discussions on nutrition, relaxation, and health will be presented with each class.

DAY	TIME	START	LOCATION
TuTh	10:45am-12:15pm	20-Aug	SWSC
W	11:00am-1:00pm	21-Aug	CEC
Th	6:00pm-8:00pm	10-Oct	SEG
F	8:30am-10:30am	23-Aug	EDES
Sa	9:00am-10:30am	24-Aug	SAT
Sa	9:00am-11:00am	14-Sep	CEC

The Older Adults Program also offers a variety of educational classes in local residential facilities. These classes are available to the public. For information, please call the site.

Country Villa Plaza (CVP)	714-546-1966
French Park (FRPK)	714-973-1656
Hollybrook Senior Living (HBSL)	714-541-3357
Santa Ana Senior Center (SASC)	714-647-6540
Santa Ana Towers (SAT)	714-835-6906
Southwest Senior Center (SWSC)	714-647-6742
Sunflower Gardens (SFG)	714-641-0959
VIP Adult Day Health Care (VIP)	714-558-1216

It is never too late to continue your education!

Do it for yourself and your family!



- All classes we offer are FREE
- Free bus pass for those who qualify
- Free student IDs for registered students
- Three fully staffed campuses to serve you (CEC, AEC, and REC)
- Classes offered morning, afternoon, evening, and weekends
- Highly qualified instructors

SANTA ANA COLLEGE SCHOOL OF CONTINUING EDUCATION

INSPIRING • TRANSFORMING • EMPOWERING

STUDENT SERVICES

COUNSELING

The School of Continuing Education (SCE), Counseling Department is committed to providing all students the necessary guidance to support their academic, personal, and vocational/career goals. Counselors will collaborate with students to complete an orientation, assessment, and develop an individualized educational plan. Utilizing Guided Pathways students will develop a clear understanding on how to transition to college and acquire the education needed for numerous careers. Day and evening counseling services are available on an appointment and walk-in basis. For more information, call the Counseling Office at CEC B-100 (714) 241-5720, AEC B-8 (714) 564-6176, REC (714) 241-5853.

STUDENT TRANSITION PROGRAM

The decision to transition to Santa Ana College is a big step and some students may not be familiar with the application process. Counselors are available to guide students with each step of the transition process, including academic program pathways, assistance with online applications for admission and financial aid, scheduling new student orientations, and registering for classes. In addition, our Santa Ana College Outreach Department provides workshops for our students each semester to provide support and priority registration during this process. For more information about the Student Transition Program, please contact our Counseling Offices at CEC B-100 (714) 241-5720 or SAC AEC B-8 (714) 564-6176.

COLLEGE CAREER AND TRANSITION CENTER

Career and transition services are offered through the School of Continuing Education Counseling Department. Counselors assist students with career exploration, goal setting, and discovering career pathways, making informed decisions, and transitioning to college. Students who wish to attend a college can meet with a SCE Counselor to discuss options. Counselors assist students in the career decision-making process and job preparation through classes, workshops, and individual appointments. For more information, call the College Career and Transition Center Office at CEC F-111 (714) 241-5805.

GRADUATION OFFICE

The Santa Ana College School of Continuing Education Graduation Office serves as a resource to students, faculty, and staff in the issuance of the adult high school degree and State of California approved certificates. The office verifies and reviews student academic records in order to award the high school diploma degree or the state certificates and notifies the student of eligibility of these awards. For more information, call the Graduation Office at (714) 241-5726.

ASSOCIATED STUDENT GOVERNMENT (ASG)

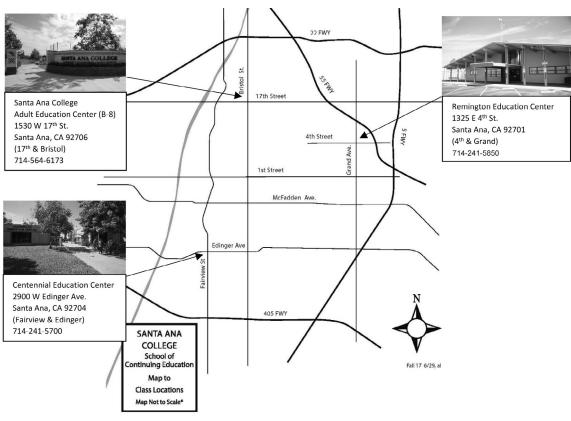
Associated Student Government of Santa Ana College School of Continuing Education (ASG SACSCE) values the participation of all Santa Ana College School of Continuing Education students in our team's functions, events, and meetings. Our program provides excellent leadership opportunities to students. We sponsor a variety of educational, social, and cultural programs. We provide multicultural events, educational programs, holiday events, book drives, panel discussions, and services. The voice of every student is important, join us! Meetings are held every Tuesday at 10:30 am in Room A-112 at Centennial Education Center.

CEC CHILD DEVELOPMENT SERVICES

Would you like your child to have a preschool learning experience and be ready for kindergarten? We offer a Part-Day Early Education program for children ages 3 to 5 that includes:

- Enriched learning environment
- Highly qualified staff
- Nutritious meals
- Opportunities for parent involvement
- Bilingual staff (English/Spanish)

Morning and afternoon sessions available! Sliding fee scale for families who qualify. For more information, call (714) 241-5739.



Transfer to a University Transfer to a Community College

HIGH SCHOOL SUBJECTS DIPLOMA PROGRAM

160 credits and 3 proficiencies required

High School Equivalency **GED / HISET CERTIFICATE**

Test Preparation Class

School of Continuing Non-Credit

ACADEMIC ESL

COUNSELING N45

(Orientation to College)

(for students in Intermediate

or above, ABE, GED, HSS,

HiSET, Vocational)

Academic Intermediate B (707) Academic Intermediate A (706) Academic Beginning B (705) Academic Beginning A (704) ESL Transition to College Advanced Writing & Grammar Review

SPECIALTY CLASSES

ESL Civics Conversation Pronunciation Writing

ESL COMMUNITY LEARNING CENTER CEC D-109

VOCATIONAL ESL (VESL)

VESL: English for Work 1 VESL: English for Work 2

ESL/ **FAMILY LITERACY** ADVANCED HIGH

ADVANCED LOW

INTERMEDIATE HIGH

INTERMEDIATE LOW

BEGINNING HIGH

BEGINNING LOW

LITERACY

ENGLISH AS A SECOND LANGUAGE PROGRAM

(Effective Spring 2019)

ABE
Adult Basic Education (ESL students in intermediate or above may take ABE concurrently.)

CAREER EDUCATION Vocational Education Program **Fast-Track and Short-Term Vocational Program** Certificates

(for all students)

- · General Office Clerk
- · Executive Secretary/ Administrative Assistant
- · Customer Service
- Representative
- · Computer Maintenance & Repair Workers
- Childcare Workers
- · Construction Technology

CITIZENSHIP PREPARATION

(ESL students in Beginning or above may take this program.)

LEADERSHIP TRAINING

(ESL students in Intermediate or above may take this program.)

PARENTING EDUCATION

(for all students)

SPANISH LITERACY

(for all students)

Educational Options 2018 - 2019 Revised September 15, 2019 jlm

	Community Site List – Lista de Locaciones Comunito	
BGC	Boys & Girls Club	950 W. Highland Street
BCYF	Buena Clinton Youth & Family Center	12661 Sunswept Avenue, Garden Grove
CEC	Centennial Education Center	2900 W. Edinger Avenue
CIS	Carr Intermediate School	2120 W. Edinger Avenue
CES	Carver Elementary School	1401 W. Santa Ana, Blvd.
CFSA	Cooper Fellowship of Santa Ana	409 N. Copper Street
CORB	Corbin Center	2215 W. McFadden
CVP	Country Villa Plaza	1209 Hemlock Way
DELH	Delhi Community Center	505 E. Central Avenue
EDES	Edison Elementary School	2063 Orange Avenue
ESQ	Esqueda Elementary School	2240 S. Main Street
FRPK	French Park	3730 S. Greenville Avenue
GWCC	Goodwill Career Center	200 N. Fairview Street
HBSL	Hollybrook Senior Living	2025 N. Bush Street
HES	Heroes Elementary School	1111 W. Civic Center Drive
IMHS	Immaculate Heart Of Mary	1100 S. Center Street
KES	Kennedy Elementary School	1300 E. McFadden
LIS	Lathrop Intermediate School	1111 S. Broadway
CJCG	Latter Day Saints – Greenville	3401 S. Greenville
LEC	Lincoln Education Center	11262 Garden Grove Blvd, Garden Grove
LES	Lincoln Elementary School	425 S. Sullivan
MDES	Madison Elementary School	1124 E. Hobart
MES	Martin Elementary School	939 W. Wilshire
MIS	McFadden Intermediate School	2701 S. Raitt
MRES	Monroe Elementary School	417 E. Central Avenue
MVES	Monte Vista Elementary School	2116 Monte Vista Avenue
оссс	Catholic Charities	1800 E. 17th Street
осст	OC Children's Therapeutic Arts Center	2215 N. Broadway
OLPC	Our Lady of Pillar Church	1622 W. 6th Street
REC	Remington Education Center	1325 E. Fourth Street
RES	Roosevelt Elementary School	501 S. Halladay
SAC	Santa Ana College	1530 W. 17th Street
SAC AEC	Santa Ana College Adult Education Center (SAC AEC B8)	1530 W. 17th Street
SASC	Santa Ana Senior Center	424 W. 3rd Street
SASD	Santa Ana Unified Main Office	1601 E. Chestnut Ave.
WORK	Santa Ana Work Center	1000 E. Santa Ana Blvd., Suite 200
SAT	Santa Ana Towers	401 W. First Street
SEG	Segerstrom High School	2301 McArthur Blvd
SFG	Sunflower Gardens	3730 S. Greenville Avenue
swsc	Southwest Senior Center	2201 W. McFadden
TAFT	Taft Elementary School	500 W. Keller
VHS	Valley High School	1801 S. Greenville Street
VIP	VIP Adult Day Health Care	1101 S. Grand Avenue, Ste K
WDES	Wallace R. Davis Elementary School	1405 French Street