



RSAEC Executive Board Meeting - Adult Education Block Grant (AEBG)

March 27, 2018 9:00am - 11:00am

College and Workforce Preparation Center

1572 N. Main Street, Orange, CA 92867

(714) 628-5999

Members Present: Chrissy Gascon (Director), Lori Fasbinder, Katy Ramezani

Members Absent: Geoff Henderson, Ryan Murray, Justin Stanfield, Connie Van Luit

Guests: Alicia Ayers (Minutes), Cristina Gheorghe

MINUTES

Item	Discussion	Action
Introduction of new attendees	<ul style="list-style-type: none"> • None 	
Approval of agenda	<ul style="list-style-type: none"> • A quorum was not present at the meeting • The approval of the agenda's was moved to the next meeting on April 24, 2018 	
Approval of consent agenda <ul style="list-style-type: none"> • Minutes: January 30, 2018 • Minutes: February 27, 2018 	<ul style="list-style-type: none"> • A quorum was not present at the meeting • The approval of the consent agenda's was moved to the next meeting on April 24, 2018 	
Submitted Voting Items: <ul style="list-style-type: none"> • ESL: Fund OEC PT teachers to be involved with phase two of the textbook evaluation through committee participation <ul style="list-style-type: none"> • Lead: Eden Quimzon • Budget: \$1,000 	<ul style="list-style-type: none"> • A quorum was not present at the meeting • Submitted voting item was moved to the next meeting on April 24, 2018 	

<p>Informational Item:</p> <ul style="list-style-type: none"> • Professional Development: Fund the Keynote Speaker on Growth Mindset for Fall Faculty Development Week and provide light refreshments. Keynote will take place in the morning and evening to accommodate work schedules. • Lead: Elaine Pham • Budget: \$2,250 (part of the pre-approved \$5,000 for professional development) • Budget Breakdown: \$225 for light refreshments, \$1,000 per keynote session (\$1,000 x 2 = \$2,000) for a total of \$2,250. 	<ul style="list-style-type: none"> • Discussion regarding the funding of Keynote Speaker on Growth Mindset and light refreshments for Fall Faculty Development week. • Budget: \$2,250 	
<p>Discussion Items:</p> <ul style="list-style-type: none"> • CFAD • Brown Act • Governance Structure • Budget Oversight 	<ul style="list-style-type: none"> • CFAD Due May 2, 2018 • CFAD will be voted on at the April 24, 2018 Executive Committee Meeting <ul style="list-style-type: none"> ○ All voting members must be present 	
<p>CFAD:</p> <ul style="list-style-type: none"> • Public Notice that CFAD will be voted on at the April 24, 2018 Executive Committee Meeting • Location: College and Workforce Preparation Center, 1572 N. Main Street, Orange, CA 92867 • Date/Time: Tuesday, April 24, 2018 9:00am-11:00am 	<ul style="list-style-type: none"> • Public Notice that CFAD will be voted on at the April 24, 2018 Executive Committee Meeting • Location: College and Workforce Preparation Center, 1572 N. Main Street, Orange, CA 92867 • Date/Time: Tuesday, April 24, 2018 9:00am-11:00am • All voting members must be present at the April 24th meeting 	
<p>URGENT Reminder:</p> <ul style="list-style-type: none"> • Voting Members: Must be board approved for the new fiscal year starting July 1, 2017 • Please forward board approvals via email 	<p>Board approvals needed:</p> <ul style="list-style-type: none"> • OUSD – received • RSCCD – received • GGUSD • SAUSD • OCDE – received 	<p>Connie Van Luit and Ryan Murray to forward board approvals via email to Chrissy Gascon</p>

<p>Combined Strategy Workgroup (CSW)</p> <p><u>2017-2018 Calendar</u> Location: CWPC Time: 9:00am – 11:00am Day: Second Tuesday of the month except where noted</p>	<p>Next CSW Meeting: Tuesday, April 10, 9:00am – 11:00am (CWPC – Room 114)</p> <p>Subcommittees:</p> <ul style="list-style-type: none"> • See RSAEC website calendar for updates 	
<p>Upcoming Events:</p> <p>Summer CASAS Institute Town and Country San Diego, CA</p>	<ul style="list-style-type: none"> • Summer CASAS Institute Town and Country San Diego, CA 	
<p>Other:</p>	<ul style="list-style-type: none"> • Reviewed the following sections in the NOVA system: <ul style="list-style-type: none"> ○ Fiscal Declaration <ul style="list-style-type: none"> ▪ Added Katy Ramezani and removed Mary Lou Vachet as the OCDE member representative ○ Members Allocations for 2018-2019 ○ Member Agencies & Certifiers, Narrative • AEBG Student Data Reporting Webinar is April 17, 2018 	
<p>Future Meetings: 4th Tuesday of the month, unless otherwise noted. Location: CWPC Conference Room Time: 9:00am – 11:00am 2018: Tuesday, April 24; Tuesday, May 22; Tuesday, June 26</p>		