



RSAEC Executive Board Meeting - Adult Education Block Grant (AEBG)

August 14, 2018 9:00am - 11:00am

College and Workforce Preparation Center

1572 N. Main Street, Orange, CA 92867

(714) 628-5999

AGENDA

Item	Discussion	Action
Introductions		
Approval of agenda		
Approval of consent agenda <ul style="list-style-type: none"> • Minutes: May 22, 2018, June 26, 2018 & July 24, 2018 		
Corrections to Agenda: <ul style="list-style-type: none"> • <u>Nova Expenditure Reports are DUE by September 1</u> <ul style="list-style-type: none"> • Q4 = spending to June 30, 2018 (with 60% of the overall budget spent) <ul style="list-style-type: none"> • Detailed budget and signed expenditure reports due to Chrissy by SEPT 1 • Q4 is due to the state by SEPT 30 • <u>2018-2019 Expenditure Reporting Dates:</u> <ul style="list-style-type: none"> • Q1 = July 1 – September 30 <ul style="list-style-type: none"> • Due to Chrissy: DEC 1 • Due to the state: DEC 31 • Q2 = October 1 – December 31 		

<ul style="list-style-type: none"> • Due to Chrissy: MAR 1 • Due to the State: MAR 31 • Q3 = January 1 – March 31 <ul style="list-style-type: none"> • Due to Chrissy: JUN 1 • Due to the State: JUN 30 • Q4 = April 1 – June 30 <ul style="list-style-type: none"> • Due to Chrissy: SEPT 1 • Due to the State: SEPT 30 		
<p>AEBG Annual Plan</p> <ul style="list-style-type: none"> • Discussion • Vote to approve the 2018-2019 Rancho Santiago Adult Education Consortium Annual Plan • Must have Executive Committee quorum • All members must approve electronically in NOVA • Executive Director will certify and submit to the state by August 15, 2018 		
<p>Discussion Items:</p> <ul style="list-style-type: none"> • Voting Members: Must be board approved for the new fiscal year starting July 1, 2018 • Please forward board approvals via email 	<p>Copy of Board approvals needed for 2017:</p> <ul style="list-style-type: none"> • OUSD – received • RSCCD – received • GGUSD – received • SAUSD • OCDE – received <p>Copy of Board approvals needed for 2018:</p> <ul style="list-style-type: none"> • OUSD • RSCCD • GGUSD • SAUSD • OCDE - received 	
<p>Combined Strategy Workgroup (CSW)</p> <p><u>2018-2019 Calendar</u> Location: CWPC Time: 9:00am – 11:00am</p>	<p>Next CSW Meetings will take place starting in September 2018 due to faculty being off-contract.</p>	

Day: Second Tuesday of the month except where noted		
<p>Voting Items: Vote to approve CEC Evening Childcare Project for Fall 2018 Budget: up to \$42,500</p> <ul style="list-style-type: none"> ○ Fund the cost of the evening babysitting center at CEC. ○ Proposal includes partner agency, Think Together, implementing a recruitment and retention plan to increase and maintain attendance. <p>Vote to approve Friendly Center Babysitting</p> <ul style="list-style-type: none"> ● Budget: up to: \$11,294 ● Collaborate with the Friendly Center to cover the cost of babysitting for children of adult students attending the ESL classes at both the Friendly Center and Friendly Center North sites. <p>Please note: Annual Plan items that are new and include expenditures must be voted on before the August 15 submission.</p>		
Upcoming Events:		
Other:		
<p>Tentative Future Meetings: 4th Tuesday of the month, unless otherwise noted. Location: CWPC Conference Room Time: 9:00am – 11:00am 2018: Tuesday, August 28, Tuesday, September 18 (*3rd Tuesday), Tuesday, October 23, Tuesday, November 27, Tuesday, December 11 2019: Tuesday, January 22, Tuesday, February 26, Tuesday, March 26, Tuesday, April 23, Tuesday, May 28, Tuesday, June 25</p>		