



RSAEC Executive Board Meeting - Adult Education Block Grant (AEBG)

June 26, 2018 9:00am - 11:00am

College and Workforce Preparation Center

1572 N. Main Street, Orange, CA 92867

(714) 628-5999

AGENDA

Item	Discussion	Action
Introduction of new Executive Board voting members & farewell to Connie, Ryan and Justin		
Approval of agenda		
Approval of consent agenda <ul style="list-style-type: none"> • Minutes: May 22, 2018 		
New Meeting Calendar <ul style="list-style-type: none"> • Create meeting dates for 18-19 academic year 	Tentative Future Meetings for 2018-2019: Date: 4 th Tuesday of the month, unless otherwise noted. Location: CWPC Conference Room Time: 9:00am – 11:00am <ul style="list-style-type: none"> • 2018: Tuesday, July 24, Tuesday, August 28, Tuesday, September 18 (*3rd Tuesday), Tuesday, October 23, Tuesday, November 27, Tuesday, December 11 • 2019: Tuesday, January 22, Tuesday, February 26, Tuesday, March 26, Tuesday, April 23, Tuesday, May 28, Tuesday, June 25 	

NOVA Expense Reporting

- The NOVA expenditure reports were certified by the consortium and submitted to the state prior to the June 15 deadline
- Due to the new certification process, each member will need to send a detailed budget sheet along with a signed expenditure report (from the member's Fiscal Manager) to Chrissy prior to the certification.
- These reports will be due with each quarterly expenditure report.
 - Q4 = spending to June 30, 2018 (with 60% of the overall budget spent)
 - Detailed budget and signed expenditure reports due to Chrissy by July 13
 - Q4 is due to the state by August 1
- 2018-2019 Expenditure Reporting Dates:
 - Q1 = July 1 – September 30
 - Due to Chrissy: OCT 12
 - Q2 = October 1 – December 31
 - Due to Chrissy: DEC 1
 - Q3 = January 1 – March 31
 - Due to Chrissy: APR 12
 - Q4 = April 1 – June 30
 - Due to Chrissy: JUL 12

AEBG Annual Plans

- Each district receiving funds will need to contribute by sharing the objectives they intend to meet for 2018-2019. The Annual Plan will continue to be a group submission, but the plan should reflect individual district's 2018-2019 budgets.
- This will affect the following districts:
 - RSCCD
 - OUSD
 - GGUSD

<p>Discussion Items:</p> <ul style="list-style-type: none"> • Voting Members: Must be board approved for the new fiscal year starting July 1, 2018 • Please forward board approvals via email 	<p>Copy of Board approvals needed for 2017:</p> <ul style="list-style-type: none"> • OUSD – received • RSCCD – received • GGUSD – received • SAUSD • OCDE – received 	
<p>Combined Strategy Workgroup (CSW)</p> <p><u>2018-2019 Calendar</u> Location: CWPC Time: 9:00am – 11:00am Day: Second Tuesday of the month except where noted</p>	<p>Next CSW Meetings will take place starting in September 2018 due to faculty being off-contract.</p>	
<p>Voting Items: Please note: Annual Plan items that are new and include expenditures must be voted on before the August 15 submission.</p>		
<p>Upcoming Events:</p>		
<p>Other:</p>		
<p>Tentative Future Meetings: 4th Tuesday of the month, unless otherwise noted. Location: CWPC Conference Room Time: 9:00am – 11:00am 2018: Tuesday, July 24, Tuesday, August 28, Tuesday, September 18 (*3rd Tuesday), Tuesday, October 23, Tuesday, November 27, Tuesday, December 11 2019: Tuesday, January 22, Tuesday, February 26, Tuesday, March 26, Tuesday, April 23, Tuesday, May 28, Tuesday, June 25</p>		