



Strategy Proposal Workgroup - Adult Education Block Grant (AEBG)

May 22, 2017 3:00pm – 5:00pm

**Location: College and Workforce Preparation Center
1572 N. Main Street, Orange, CA 92867**

MINUTES

Item	Discussion	Action
Introductions:		
<ul style="list-style-type: none"> New members/guests 		
Approval of Minutes		
<ul style="list-style-type: none"> April 24, 2017 	Approval of minutes (no changes) <ul style="list-style-type: none"> Sue Garnett moved Donna Khalid seconded 	
Sub-committee Reports:		
<ul style="list-style-type: none"> ESL 	Ray spoke about: <ul style="list-style-type: none"> All three agencies are in better alignment CEC/OEC departments have agreed in writing on alignment of core courses Staff development on writing held with Huntington Beach adult school, influenced by PLC Garden Grove HS Equivalency program had field trip at SAC 	
<ul style="list-style-type: none"> ASE/ABE 	John spoke about: <ul style="list-style-type: none"> Members reported curriculum progress <ul style="list-style-type: none"> CEC: Revised science pathway. Completed revision of Biology 1A/1B. Currently revising Government 1. Working on ABE vocabulary and direct instruction course. 	

	<ul style="list-style-type: none"> ○ OEC: Articulated algebra & composition courses approved by CIC. Going to board. ● Groups made offers to share curriculum/improvements ● Discussed possibility/feasibility of renewing PLATO, possible alternatives ● Continue Skype/CCC Confer meetings 	
<ul style="list-style-type: none"> ● CTE 	<p>CEC – Ozzie spoke about:</p> <ul style="list-style-type: none"> ● Detailed involvement with OC Strong Workforce ● Offered a tailored “Navigating the Internet” course to SAUSD parents ● Formed an advisory committee ● Held two events: Manufacturing Day at Tentacore Holdings and Small Business Development Info Seminar ● Working on business vocab class ● Support for Transition and Career Center at CEC – Santa Ana WORK Center offering services ● Pharmacy Technology program articulation with SAC <p>OEC – Daniel spoke about:</p> <ul style="list-style-type: none"> ● Running programs in Home Based Business, CNA program, 3D Printing/Advanced Manufacturing, Medical Assistant, Court Reporting ● Looking into partnering with UCLA Extension 	
<ul style="list-style-type: none"> ● AWD 	<p>Angela spoke about:</p> <ul style="list-style-type: none"> ● Working on professional development program for employers hiring disabled workers. May have online option. ● May include process where we can provide support when employers have issues with a disabled employee ● Academic Senates for both colleges working on resolutions to support creation of AWD department at OEC. 	
<ul style="list-style-type: none"> ● Other 		

<p>Requests for Proposals:</p> <ul style="list-style-type: none"> • IEP Bus Passes • Project Lead: Rosalba Hernandez • Budget \$615 • Proposes to purchase bus passes for our formerly incarcerated students who are attending our continuing education programs. The students have limited resources and this will create access to education. 	<ul style="list-style-type: none"> • Proposal to purchase 5-30 day bus passes, 60-1 day passes for formerly incarcerated continuing education students • Discussion to broaden the proposal to include Santa Ana students. Will check to see what Santa Ana's students' needs are • Discussion of the "20 hour" requirement for the 30 day bus pass. 	
<p>Sub-committee Meetings and Dates</p> <ul style="list-style-type: none"> • Please send meeting dates and times to AEBG Director so they can be listed on the AEBG website calendar • www.ranchosantiagoadulted.com 		
<p>2017-2018 Annual Plan</p> <ul style="list-style-type: none"> • Prior plan, governance, and 3-year plan revisions were uploaded and accepted on May 15th • AEBG released the 2017-2018 Consortium Plan Template and General Instructions 5-21-17 • 2017-2018 Annual Plan due August 15th 		
<p>Project Asparagus: NOCRC's IBEST project. They have invited members from other colleges – including our 10 AEBG coordinators. This is not a required event and will be held during summer vacation (out of contract dates)</p>		
<p>Other</p>		
<p>Future Meetings:</p> <ul style="list-style-type: none"> • Change of Day and Time: Fall Meetings • Location: CWPC • Time: 9:00am-11:00am 	<ul style="list-style-type: none"> • Discussion held about how often/what days to meet. 	<p>Chrissy will send out Outlook calendar invites</p>

<ul style="list-style-type: none">• Day: Second Tuesday of the month except where noted:<ul style="list-style-type: none">• July – no meeting (off contract)• August - no meeting (off contract)• September 12• October 10• November 14• December 12• January 9• February 13• March 13• April 10• May 8• June – no meeting (off contract)	<ul style="list-style-type: none">• After the discussion, it was decided that meetings would be held 9-11 a.m., 2nd Tuesday of the month.	
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