

Rancho Santiago Adult Education Consortium (RSAEC) Strategy Proposal Workgroup - Adult Education Block Grant (AEBG)
July 25, 2016 3:00 – 5:00

Location: College and Workforce Preparation Center
1572 N. Main Street, Orange CA 92867 – Conference Room

Present: Estela Cuellar, Lori Fasbinder, Karla Frizler, Chrissy Gascon, Jarek Janio, Daniel Oase, Vincent Nunez, Elaine Pham

MINUTES

Item	Discussion	Action
Introductions: <ul style="list-style-type: none"> New members/guests New full-time AEBG Coordinators 	Jarek Janio – ESL Coordinator Elaine Pham – HSS Coordinator Karla Frizler – ESL Coordinator Daniel Oase – CTE Coordinator	
Approval of Minutes <ul style="list-style-type: none"> April 25 May 23 June 27 - Cancelled 	Chrissy will add Tutoring budget to the 4/25/16 and fix typos on 5/23/16 required = required, Cener = Center Estela 1 st , Vincent 2 nd	
Requests for Proposals	Proposal 1: Curriculum Revision Action Plan Budget: \$4,500-\$9,000 <ul style="list-style-type: none"> Karla presented a proposal on staff development with CALPRO – AIR. An AIR consultant will guide the curriculum committee helping with state standards, etc. This would be similar to a retreat – one full day or 2 half days. Elaine asked if other program areas could be included. Lori suggested the Santa Ana Lawn Bowling Center for retreat 	<ul style="list-style-type: none"> Karla will look into different options for CALPRO-AIR to include all program areas -CTE, ABE, ASE and ESL into one workshop. Start together for maybe one hour and then split into area specialties. Also – look int an ESL only workshop
AEBG 2016-17 Annual Plan <ul style="list-style-type: none"> Update on the Annual Plan Executive members will approve and sign documents on August 8 	Discussion: <ul style="list-style-type: none"> Chrissy explained where we are on the Annual Plan 	

<ul style="list-style-type: none"> • Deadline to state extended to August 15, 2016 	<ul style="list-style-type: none"> • Dashboard is now going to be open for noncredit and K-12 adult schools to collect and retrieve data • Lori spoke about grades and explained SP. There was some confusion about whether SP was formalized by Title V. Jarek found the correct information – available in MIS, but <u>NOT</u> in Title V. 	
<p>Discussion Topic</p> <ul style="list-style-type: none"> • Plans for the upcoming 16-17 year • New coordinators and areas of responsibilities • Formation of subcommittees • Brainstorming session 	<ul style="list-style-type: none"> • Elaine asked about the budget – we are limited to one-time costs at this time. • FON was discussed • Karla created a “Tag” in social media for the CWPC - you can now tag yourself on Facebook and Instagram if you are taking classes or visiting the CWPC 	
<p>Discussion Topic</p> <ul style="list-style-type: none"> • Performance Measures and Outcomes • Need a detailed plan on how we are going to measure data gathered through the strategies 	Tabled	
<p>Flex Week</p> <ul style="list-style-type: none"> • <u>CWPC Tour</u>: Meet and greet with the new AEBG coordinators and an AEBG update for faculty • Faculty able to earn 2 hours of flex credit • All AEBG Coordinators - please let me know your availability • Date and Time: Thursday, August 25th 9:00- 3:00PM 	<p>Chrissy invited all new faculty to participate in the CWPC Tour during flex week.</p>	
<p>Updates on Approved Strategies</p>		
<p>Future Meetings:</p> <ul style="list-style-type: none"> • All meetings to be held at the College and Workforce Preparation Center from 3-5 pm 	<p>Next Meeting: Monday, August 29</p>	
<ul style="list-style-type: none"> • 2016: Monday, August 29; Monday, September 26; Monday, October 24; Monday, November 28; Monday, December 5 • 2017: Monday, January 30; Monday, February 27; Monday, March 27; Monday, April 24; Monday, May 22 		