

Rancho Santiago Adult Education Consortium (RSAEC) Strategy Proposal Workgroup - Adult Education Block Grant (AEBG)

March 28, 2016 3:00 – 5:00

**Location: Centennial Education Center
2900 W. Edinger Avenue, Santa Ana, CA 92704 Room A-112**

Present: Estela Cuellar, Sue Garnett, Chrissy Gascon, Adrianna Gonzalez, Raymond Hernandez, Rosalba Hernandez, Greg Neitzl, Vincent Nunez, Eden Quimzon, John Tashima, Mary Lou Vachet

Minutes

Item	Discussion	Action
Introduction of new members/guests	None	
Approval of Minutes	Approved (1st Ray Hernandez, 2nd Sue Garnett)	
Requests for Proposals	<p>Proposal 1: Friendly Center North Babysitting Budget: \$5,500</p> <ul style="list-style-type: none"> • See attached proposal from Eden Quimzon • Eden noted that it is difficult to set up babysitting because it takes a long time to get the subcontract agreements in place. • Chrissy suggested that we move toward an inclusive “babysitting” proposal so that we can move babysitting where it is needed 	<ul style="list-style-type: none"> • Chrissy will take to executive committee for vote
	<p>Proposal 2: GGUSD School Community Liaison Workers Budget: \$34,422 annually</p> <ul style="list-style-type: none"> • See attached proposal from Connie Van Luit • Ray presented the proposal • Ray explained that the two liaisons will assist students with the registration process, enrollment, etc. 	<ul style="list-style-type: none"> • Ray will submit proposal with necessary signatures • Chrissy will take to executive committee for vote

	<ul style="list-style-type: none"> • Positions will be flown as bilingual Vietnamese and bilingual Spanish. • Mary Lou asked if the budget included benefits and Ray explained that it does. 	
	<p>Proposal 3: Composition Articulation Training Budget: \$360</p> <ul style="list-style-type: none"> • See attached proposal from Carrie Patton and Virginia Mayne • Sue presented the proposal • Mary Lou asked about elective credits going between agencies and suggested that we work on K-12 alignment with GGUSD, OUSD, and OCDE's new charter school. 	<ul style="list-style-type: none"> • Carrie will submit proposal with necessary signatures • Chrissy will take to executive committee for vote
	<p>Proposal 4: Purchase of Plato software for HSS and ABE Budget: Choice of:</p> <ul style="list-style-type: none"> ➤ 5 years @80 licenses = \$249,750 ➤ 3 years @ 80 licenses = \$151,400 ➤ 1 year @ 80 licenses = \$58,700 <ul style="list-style-type: none"> • See attached proposal from Adrianna Gonzalez • Sue asked about GED/HiSET and Adrianna informed the group that they will not be using Plato because they have another program • Mary Lou asked if this was for strengthening or offering online classes. Adrianna explained that these are not full courses, but the digital component • Vincent asked if the group would be able to pull data from the website and Adrianna answered yes. • Ray asked about GGUSD involvement in the new Plato program. Adrianna explained that it is available to all, but at this time the GGUSD HS program wanted 	<ul style="list-style-type: none"> • Chrissy will take to executive committee for vote

	<p>to use another program</p> <ul style="list-style-type: none"> • Eden suggested Blackboard/Canvas and the possibility of creating our own digital lessons. John suggested looking into the cost and was positive on the outcome of the project. Mary Lou had the concern that anyone writing lessons/programs must be an expert in the area. • Sue suggested creating a pathway to help students transition from ABE Reading/Writing to the HSS Diploma program 	
<p>Discussion Topic</p> <ul style="list-style-type: none"> • How do we set up a standardized system for curriculum development projects? • Faculty Development for turning in a finished curriculum project-incl. formatting • Ideas? 	<ul style="list-style-type: none"> • Ray suggested that we meet as a group to look at options and create a curriculum template. • John suggested a writer's workshop where curriculum writers could get together and proofread each other's work. It could also be used as a forum to brainstorm new ideas and best practices. He also suggested that deadlines be created so that work could be checked. 	
<p>AEBG 2016-17 Annual Plan</p> <ul style="list-style-type: none"> • All AEBG funded strategies must be written into the 2016-17 plan to be eligible for funding • Update on annual plan items per objective 	<ul style="list-style-type: none"> • Chrissy asked the group to work with their departments and deans to come up with strategies that we know we will be funding for 16-17. The 16-17 Annual Plan is due in July. • Chrissy informed the group that all updates to the 15-16 annual plan are due to the state on May 15. Any strategies that will include 15-16 funding must be in the 15-16 Annual Plan. 	<ul style="list-style-type: none"> • Chrissy asked the strategy proposal group members to create a list of strategies for 16-17 • Chrissy asked the strategy proposal group members to create a list of strategies for 15-16
Updates on Approved Strategies	N/A	
<p>Reschedule June 6th Meeting</p> <ul style="list-style-type: none"> • Monday, May 23rd, 3:00-5:00 pm @ College and Workforce Preparation Center (CWPC) 	Approved schedule change – June 6 th Meeting has been rescheduled to May 23 rd , 3:00-5:00 pm at the College and Workforce Preparation Center (CWPC)	

Future Meetings: <ul style="list-style-type: none">• Monday, April 25• *Monday, June 6 – The last Monday of May is Memorial Day, so the meeting will be held the first week of June. This is the last meeting for the 2015-16 academic year.	Spring Break Dates: RSCCD = April 1-10 SAUSD and OUSD = April 3-10 GGUSD = April 10-17	