

**AB 86 TASK FORCE MEETINGS  
SHORT-TERM CTE**

June 10, 2014

3:00-5:00 pm

Digital Media Center  
1300 South Bristol Street

Santa Ana, CA 92704 Room # 103 (Multi-Purpose)

**Present:** Estela Cuellar, Lori Fasbinder, Chrissy Gascon, Alan Gauthier, Don Isbell, Paula Kusenda, Melanie Mower, Michelle Parolise, Steve Thornhill

Agenda Item	Discussion	Action Items/Follow-Up
What is AB86	<p><b>Chrissy</b> had handouts available to evaluate our existing Adult Education programs</p> <p><b>Chrissy</b> discussed that 25 million dollars was given to all the community colleges-out of that amount RSCCD was given 325,000 to plan for non –credit to help students:</p> <ul style="list-style-type: none"> <li>• Transition into credit</li> <li>• Transition into the work force</li> <li>• Prepare students to transfer into apprenticeships combining ESL/CTE</li> </ul> <p>There are 72 Community College Districts and 70 Consortia made from these districts</p> <p>The money can be used for:</p> <ul style="list-style-type: none"> <li>• Curriculum development</li> <li>• Paying instructors</li> <li>• Assessments</li> <li>• Buying supplies</li> </ul> <p>Current funding is for planning only, with implied funding for programs in the 2015-2016 budget</p> <p>Web site is currently under construction, but will be opened to the public soon</p>	None
Timeline/Key Date	Final reports are due in December	None
What are the needs and Obstacles of our Students and how can we change them	<p><b>Lighting in parking lot-CEC-Alan</b> discussed:</p> <ul style="list-style-type: none"> <li>• Have lighting brighter when students are released from classes in the evening</li> <li>• Install more video cameras</li> </ul>	<p><b>Chrissy</b> would like everyone to forward her names of instructors working in apprenticeship programs</p> <p><b>Chrissy</b> will contact CTA about express bus</p>

<ul style="list-style-type: none"> <li>• Increase our security</li> </ul> <p><b>Basic Skills-Melanie and Michelle</b> discussed-</p> <ul style="list-style-type: none"> <li>• Students are weak in basic skills</li> <li>• Students have limited English skills and poor writing skills</li> <li>• To pass the OT assistant program, students can't speak and document information out in the field</li> <li>• Students on the credit side need to pass English 101</li> </ul> <p>How do we prepare the students to enter <b>the credit OTA</b> program? How do they keep the jobs once they get them?</p> <p><b>Don</b> recommends adding a coach along with the class <b>Michelle</b> discussed having students be prepared before entering the OT program by offering writing classes to be taken first</p> <p><b>Lori</b> discussed creating a new certificate for workforce readiness with a focus on writing-smallest certificate has 2 courses to complete and the largest has 8 courses</p> <p><b>Estela</b> discussed students have difficulty drafting a cover letter-rely on spell check</p> <p><b>Lori</b> discussed OEC offers a medical coding class and a multimedia artists and animators class is up for approval <b>- in their credit apprenticeship program</b></p> <p><b>Steve</b> discussed that students typing, computer and verbal skills (when practicing interviews) are lacking. Students have a hard time with human interaction because of the technology they are using</p> <p><b>Alignment between non-credit/Adult Ed and credit programs-</b> <b>Don</b> discussed that due to financial needs and pressures at home we are losing 2 out of 10 HSS students between freshman and senior year-2,000 students per year do not finish-The state recommends putting importance on getting their HSS diploma first.</p> <p>Students have an urgency to finish a certificate program for their existing job, or to seek employment</p>	<p><b>Chrissy</b> will ask Jarek for numbers of students who attended and completed classes <b>??? – I'm not sure what this means</b></p>
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**Lori** discussed non-credit students at OEC can take any CTE class for HSS credit and only 3-4% are matriculating to the credit side  
They offer UREKA that has to be booked by a counselor to find out what the student is good at  
Integration from counselors from both non- credit and credit

**Lori** discussed offering dual list classes-no tuition, non-credit with credit -5 seats saved in credit. If student likes it enrolls the following semester

**Don** discussed that the counselors don't usually give a pathway to certificate programs, mostly the credit programs

We need to connect more with apprenticeship programs-Bart and Connie in charge at SCC, Kimberly Matthews and Sandy Morris at SAC-maybe offer pre-apprenticeship programs in non-credit-  
SCC/SAC has largest apprenticeship program in the world

**Alignment between K-12 and RSCCD**

**Don** discussed there should be a better connection at the continuation schools and continuing ed. so when they finish HSS they can enroll in our adult ed. programs

**Chrissy** suggests our counselors coming to continuation schools or they go on a field trip to visit our sites

Non-diploma group on an IEP-right choice would be adult ed.

**Don** discussed repurposing the SAUSD high schools in the evening for ROP-adult ed.

Need more staffing at career center to guide students

**Transportation-**

More discounted bus passes-must have a student ID card-only offered for a few weeks

	<p><b>Chrissy</b> discussed meeting with local transportation CTA-maybe an express bus to show up at local HSS to load students-and make a day care stop with children on board</p> <p><b>Other areas for researcher-</b></p> <ul style="list-style-type: none"> <li>• Track how many ESL students from non-credit went to credit</li> <li>• How many ESL students attended and completed</li> </ul>	
	<p><b>Meeting adjourned at 5:00pm</b></p> <p><b>Next meeting TBA</b></p>	